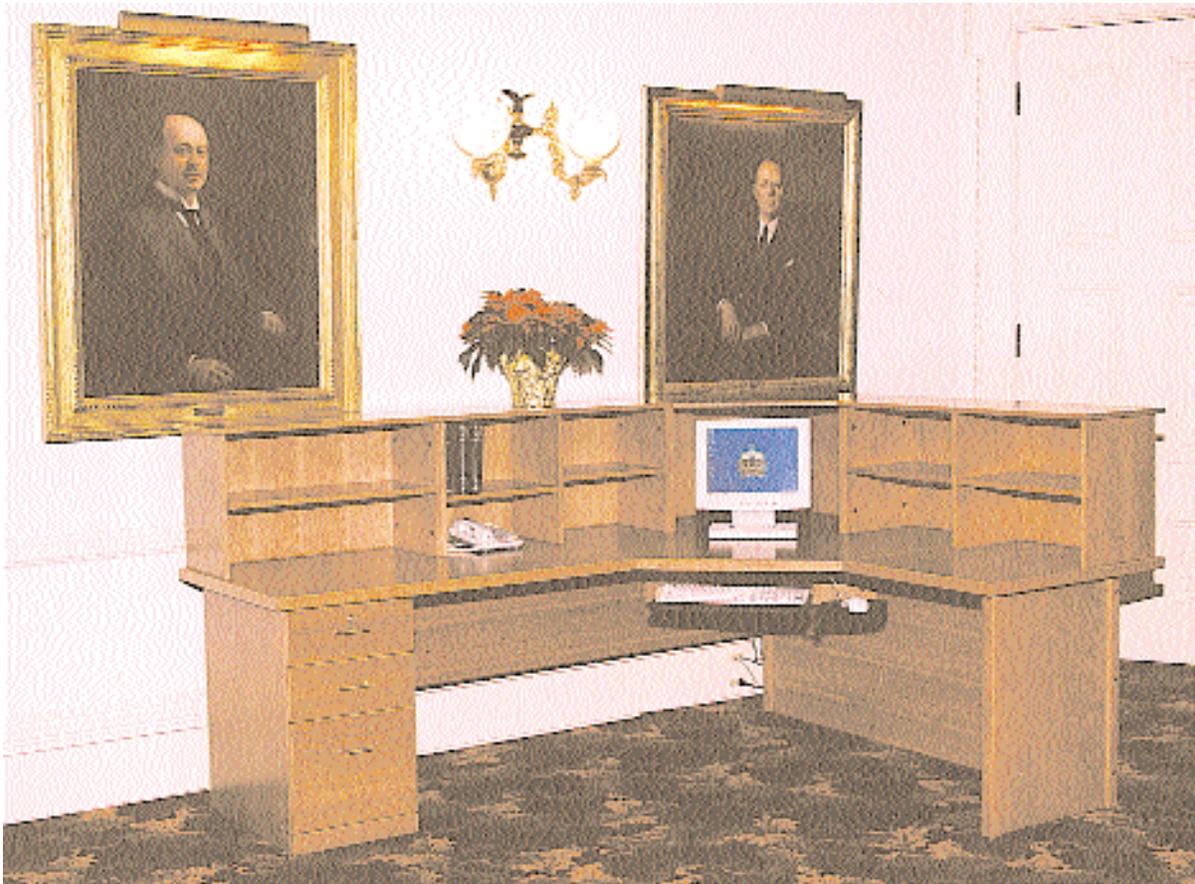


Programs that Work



Furniture Catalog

Questions? Call Customer Service at 1-800-770-2268.

Price List Enclosed

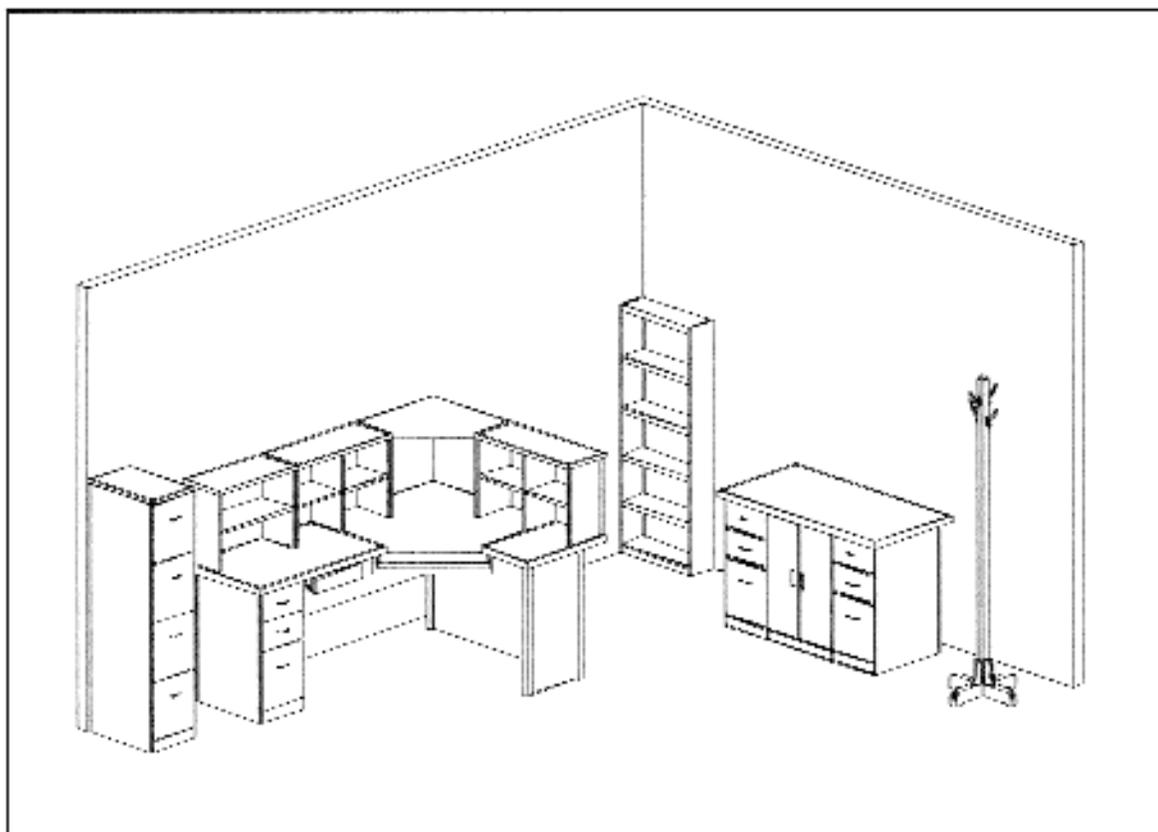


Table of Contents

Pg. 1	Our Mission, Goals, Warranty
Pg. 2	Profiles of our Products
Pg. 3	General Information
Pg. 4	Information and Instruction
Pg. 5	Standard Line Desks
Pg. 6	Standard Line Computer Tables, Hutches
Pg. 7	Standard Line Tables
Pg. 8	Round & Octagon Tables, End Tables
Pg. 9	Standard Line Bookcases, Accessories
Pg. 10	Executive Line Desks
Pg. 11	Executive Line Bookcases, Hutches
Pg. 12	Executive Line Tables
Pg. 13	Work Environments
Pg. 14-20	Standard Work Environments
Pg. 21	Executive Work Environments
Pg. 22A - 22B - 22C	Design Your Own Work Environments
Pg. 23	Components - Pedestals
Pg. 24	Components - Pencil Drawers, Keyboards, Computer Work Station Legs
Pg. 25	Components - Hutches, Secretarial Hutches
Pg. 26	Components - Tower Box, Podium, Literature Racks
Pg. 27	Components - Mobile Pedestals, File Cabinets, Display Case
Pg. 28	Beds, Bureaus, Nightstands
Pg. 29	TV Stand, Trash Receptacle, Foot Stools, Monitor Stand
Pg. 30	Wardrobes, Storage Cabinets
Pg. 31	Benches, Conference Chairs
Pg. 32	Base Cabinets
Pg. 33	Wall Cabinets, Mail Centers
Pg.1-9	Price List

Product Book created by: Gerald Schartner, Correction Industries Supervisor; and Randy Green, Inmate Auto Cad Specialist. Auto Cad Drawings by: Randy Green, Inmate Auto Cad Specialist

Special Thanks to Barry Allen and Milton Woodard, Foreman B; Dan Croteau, Foreman A; Steve Maxfield, Customer Service Representative; and Chris Lyon, Work Program Manager

Printing Provided by: Vermont Offender Work Program Print Shop, St. Albans, Vermont
Catalog printed Spring 2001

Vermont Offender Work Programs

The Goals of Vermont Offender Work Programs are:

. Through daily work experience and responsibility, teach work ethics and pro-social values to offenders, thereby reducing the possibility of repeat offenses by installing traditional values of responsible citizens.

. Provide opportunities for offender to return value to the community.

. Organize and pursue meaningful community service projects, and other community work service programs that expand work opportunities and offender obligations.

. Teach specific work skills, which directly or indirectly will assist offender in obtaining meaningful employment.

. Provide state and local governments, schools and non-profit organizations with cost effective, quality products and services through the productive employment of offenders.

Warranty

Vermont Offender Work Program (VOWP) unconditionally Warrants workmanship and materials of all its products for a period of two years from the date of delivery. VOWP further provides a limited warranty for a period of three additional years on material failures. This limited warranty covers only the materials necessary to repair an item. Labor and shipping during this extended period are the responsibility of the purchaser.

Eligible to Purchase VOWP Products

- | | |
|---------------------------------|---------------------------|
| 1. State Agencies | 2. Registered Non-profits |
| 3. City and Town Municipalities | 4. Schools |

Furniture Shop

Office Furniture and Accessories

Including the new **Standard Work Environments** and more **Components**.
Check out the new Furniture in this book.

VOWP offers three distinctive styles of furniture, **Executive Line**, **Standard Line** and the **Work Environments Line**. Each style is hand crafted at the Northern State Correctional Facility in Newport, Vermont by VOWP inmate employees.

Executive Line (EL)

The Executive Line features a framed panel design with distinctive detailing not found in our other lines of furniture. This line provides a paneled elegance that distinguishes it from our other lines.

Standard Line (SL)

The Standard Line features a contemporary appearance with clean lines centered around functionality in the work place while retaining the warmth and beauty of wood. This is the traditional standard that has been so popular with our customers.

Work Environments (WE)

Work Environments is our newest line. It combines the appearance options above with broad versatility of layout options. We have designed this line in component pieces of furniture that can be assembled together to create your own personal work environment. It is highly flexible and efficient. We have included directions to assist you in designing your own work environment. Look in the Work Environment section of this catalog if you would like to design your own office setting.

Features

All of the above lines are available in Birch, Oak or Cherry wood, with Brass or Chrome pulls, 100# rated drawer slides, adjustable floor glides and stained or clear finish. They utilize modular construction for design flexibility, ease in shipment and future relocation.

Vermont Offender Work Programs

Furniture Catalog

Northern State Correctional Facility

Newport, Vermont

General Information On How to order

To insure a smooth ordering experience, and to avoid error, VOWP has adopted a new alphanumeric coding system for all our furniture. We urge all customers to use this system when ordering. See the detailed explanation on pages 7 and 8, or feel free to call our customer service personnel with any questions.

Orders for furniture may be made by using either the State **Contract Release** method or by simply mailing or faxing us your **Purchase Order**. Information that is vital to a smooth process is:

1. Complete name, address of purchaser, and authorization where required.
2. Name of contact person and their phone or fax number. (This is the person VOWP should speak to regarding questions about the order).
3. Complete listing of merchandise, including model numbers and descriptions.
4. Mail **Contract Release** or **Purchase Order** to our office at:

Vermont Offender Work Program
2559 Glen Road
Newport, VT 05855

Telephone: (802) 334-3397
Fax: (802) 334-3382
Toll Free: (800) 770-2268

Pricing

VOWP reserves the right to change pricing at any time due to changes in cost of operations. New price lists will be mailed to all customers registered with VOWP when prices change.

Custom Quotes

Custom Quotes are available. If you order a custom piece of furniture, we need written specifications and drawing if possible. If you need help with your design call for a consultation at 800-770-2268. If needed our Representative will visit you. **Before any work is started on furniture we need a signed accepted quote from you.**

Standard Line

Information and Instructions

How to create a Model Number.

Each model number is eleven characters long, and consists of:

1. The first two characters denote the line of furniture (**SL** for Standard Line).
2. Select the piece of furniture from lists in each section (such as **DK03**).
3. Select a species of wood (Cherry is **CH**; Birch is **BR**; Oak is **OK**).
4. Select a Finish (Clear finish is **01**; Oak stain is **02**; Cherry stain is **03**; Walnut stain is **04**).

Thus, a double pedestal, 30 x 60 desk in Oak wood with Clear Finish is
No. **SL/DK03/OK/01**.

Executive Line

Information and Instructions

How to create a Model Number.

Each model number is eleven characters long, and consists of:

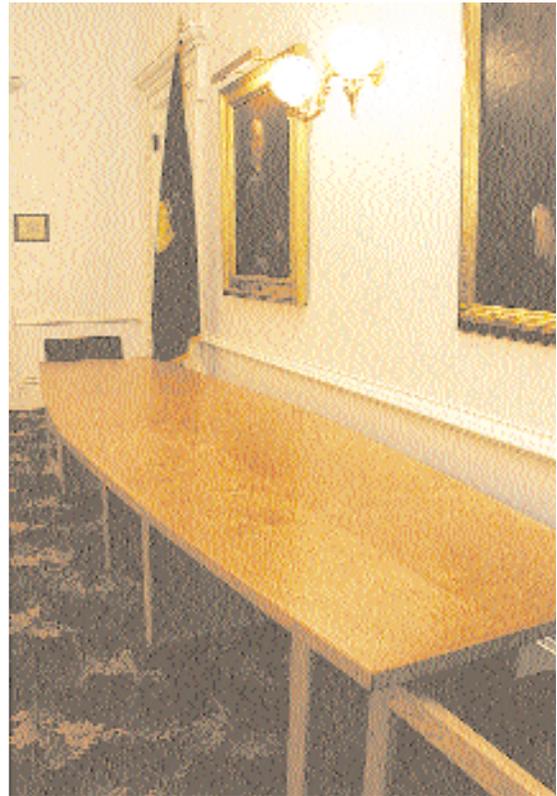
1. The first two characters denote the line of furniture (**EL** for Executive Line).
2. Select the piece of furniture from lists in each section (such as **DK03**).
3. Select a species of wood (Cherry is **CH**; Birch is **BR**; Oak is **OK**).
4. Select a Finish (Clear finish is **01**; Oak stain is **02**; Cherry stain is **03**; Walnut stain is **04**).

Thus, a double pedestal, 30 x 60 desk in Oak wood with Clear Finish is
No. **EL/DK03/OK/01**

**For any questions or help with your order,
call Customer Service at 1-800-770-2268**



Computer Table W/ Tower Compartment

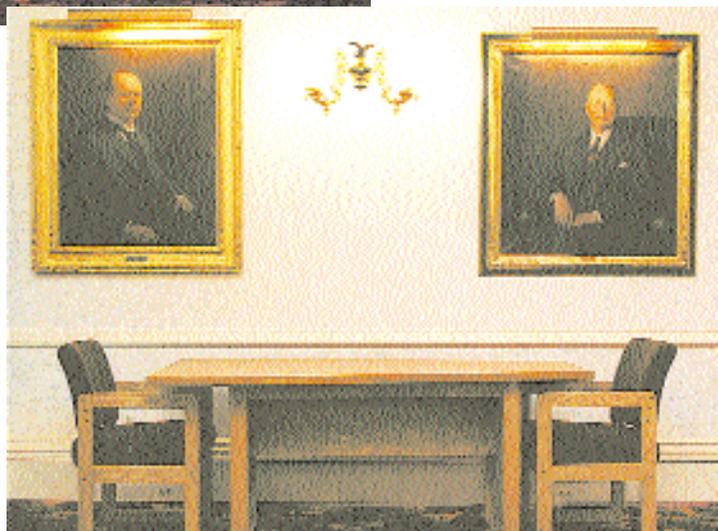


**Custom Boat Shaped Conference Table
(Top View)**



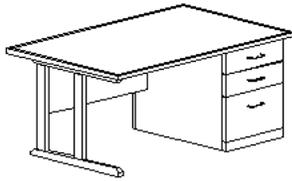
**Custom Boat Shaped
Conference Table**

**Slab End
Conference Table**



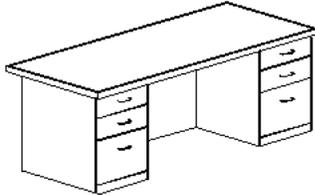
Standard Line

Desks:



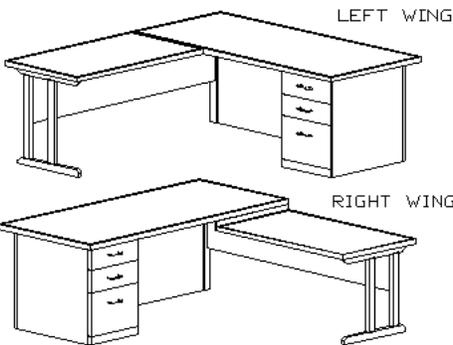
Model #	DESCRIPTION	DIMENSIONS (D"xL"xH")
SL/DK/01	Single Pedestal Desk-Right	30 48 30
SL/DK/02	Single Pedestal Desk-Left	30 48 30
SL/DK/03	Single Pedestal Desk-Right	30 60 30
SL/DK/04	Single Pedestal Desk-Left	30 60 30

NOTE: Keyboards and Pencil Drawers are available, See page 11



SL/DK/05	Double Pedestal Desk	30 60 30
SL/DK/06	Double Pedestal Desk	30 72 30
SL/DK/07	Double Pedestal Desk	24 60 30
SL/DK/08	Double Pedestal Desk	24 72 30

NOTE: Keyboards and Pencil Drawers are available, See page 11



SL/DK/09	Secretarial Desk (single pedestal) Right or Left Wing	30 66 30 24 42 30
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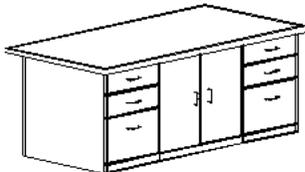
SL/DK/10	Secretarial Desk (single pedestal) Right or Left Wing	30 72 30 24 42 30
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SL/DK/11	Secretarial Desk (with 3" drop) Right or Left Wing	30 66 30 24 42 27
----------	---	----------------------

SL/DK/12	Secretarial Desk (with 3" drop) Right or Left Wing	30 72 30 24 42 27
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STATE YOUR PREFERENCE FOR RIGHT OR LEFT WING

NOTE: Keyboards and Pencil Drawers are available, See page 11



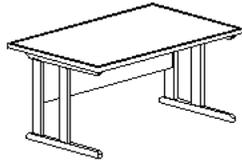
SL/CR/01	Credenza With Storage Cabinet	24 60 30
SL/CR/02	Credenza With Storage Cabinet	24 72 30
SL/CR/03	Credenza With Storage Cabinet	30 60 30
SL/CR/04	Credenza With Storage Cabinet	30 72 30

**WE RECOMMEND THAT HALF MODESTY PANELS BE USED
IF ANY WORK AREA IS AGAINST A WALL. For easy access to outlets**

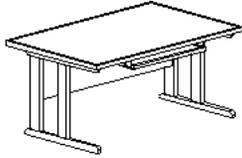
Note: Locks available See price list.

Standard Line

Computer Tables:

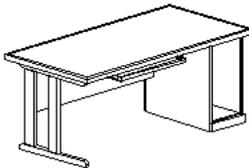


MODEL #	DESCRIPTION	DIMENSIONS (D"xL"xH")
SL/CT/01	No Keyboard Drawer	24 48 30
SL/CT/02	No Keyboard Drawer	24 60 30
SL/CT/03	No Keyboard Drawer	24 72 30
SL/CT/04	No Keyboard Drawer	30 48 30
SL/CT/05	No Keyboard Drawer	30 60 30
SL/CT/06	No Keyboard Drawer	30 72 30



SL/CT/07	With keyboard Drawer	24 48 30
SL/CT/08	With keyboard Drawer	24 60 30
SL/CT/09	With keyboard Drawer	24 72 30
SL/CT/10	With keyboard Drawer	30 48 30
SL/CT/11	With keyboard Drawer	30 60 30
SL/CT/12	With keyboard Drawer	30 72 30

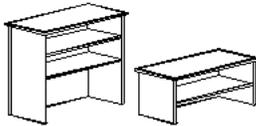
Comes with 30" Keyboard -- Non Adjustable



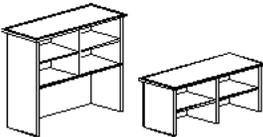
SL/CT/13	Keyboard and Tower Box	24 48 30
SL/CT/14	Keyboard and Tower Box	24 60 30
SL/CT/15	Keyboard and Tower Box	24 72 30
SL/CT/16	Keyboard and Tower Box	30 48 30
SL/CT/17	Keyboard and Tower Box	30 60 30
SL/CT/18	Keyboard and Tower Box	30 72 30

Comes with 24" Keyboard -- Non Adjustable
Pencil Drawers or Keyboards are available for any Computer Table.

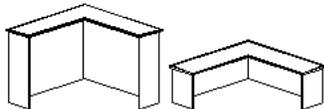
Hutches:



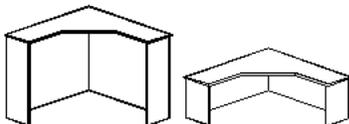
WE/HU/01	One Section	12 18 18
WE/HU/02	One Section	12 24 18
WE/HU/03	One Section	12 30 18
WE/HU/04	Two Section	12 36 18
WE/HU/05	Two Section	12 42 18
WE/HU/06	Two Section	12 48 18



WE/HU/07	One Section	12 18 36
WE/HU/08	One Section	12 24 36
WE/HU/09	One Section	12 30 36
WE/HU/10	Two Section	12 36 36
WE/HU/11	Two Section	12 42 36
WE/HU/12	Two Section	12 48 36



WE/HU/13	Corner L Shape	12D x 18H x 42L
WE/HU/14	Corner L Shape	12D x 36H x 42L
WE/HU/15	Corner L Shape	12D x 18H x 48L
WE/HU/16	Corner L Shape	12D x 36H x 48L



WE/HU/17	Corner Diagonal Shape	12D x 18H x 42L
WE/HU/18	Corner Diagonal Shape1	2D x 36H x 42L
WE/HU/19	Corner Diagonal Shape	12D x 18H x 48L
WE/HU/20	Corner Diagonal Shape	12D x 36H x 48L

Hutches can be attached to any Desk, Computer Table or Work Environment that you Order!

Standard Line

Tables:

MODEL #	DESCRIPTION	DIMENSIONS (D"xL"xH")
SL/SE/01	Slab End Conference Table	30 60 30
SL/SE/02	Slab End Conference Table	30 72 30
SL/SE/03	Slab End Conference Table	30 84 30
SL/SE/04	Slab End Conference Table	30 96 30
SL/SE/05	Slab End Conference Table	36 60 30
SL/SE/06	Slab End Conference Table	36 72 30
SL/SE/07	Slab End Conference Table	36 84 30
SL/SE/08	Slab End Conference Table	36 96 30
SL/SE/09	Slab End Conference Table	42 60 30
SL/SE/10	Slab End Conference Table	42 72 30
SL/SE/11	Slab End Conference Table	42 84 30
SL/SE/12	Slab End Conference Table	42 96 30
SL/SE/13	Slab End Conference Table	48 60 30
SL/SE/14	Slab End Conference Table	48 72 30
SL/SE/15	Slab End Conference Table	48 84 30
SL/SE/16	Slab End Conference Table	48 96 30
<hr/>		
SL/4L/01	4 Legged Table	30 60 30
SL/4L/02	4 Legged Table	30 72 30
SL/4L/03	4 Legged Table	30 84 30
SL/4L/04	4 Legged Table	30 96 30
SL/4L/05	4 Legged Table	36 60 30
SL/4L/06	4 Legged Table	36 72 30
SL/4L/07	4 Legged Table	36 84 30
SL/4L/08	4 Legged Table	36 96 30
SL/4L/09	4 Legged Table	42 60 30
SL/4L/10	4 Legged Table	42 72 30
<hr/>		
SL/BS/01	Boat Shaped Table	40 72 30
SL/BS/02	Boat Shaped Table	44 84 30
SL/BS/03	Boat Shaped Table	48 96 30
<hr/>		
SL/FT/01	Folding Table	24 60 30
SL/FT/02	Folding Table	24 72 30
SL/FT/03	Folding Table	24 84 30
SL/FT/04	Folding Table	24 96 30

These are the Only sizes we Offer in Folding Tables.

Standard Line

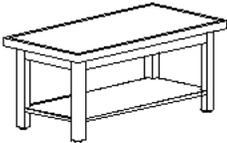
Tables:



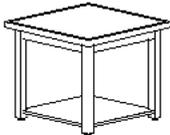
MODEL #	DESCRIPTION	DIMENSIONS (D"xL"xH")	
SL/RT/01	Round Table	32	30
SL/RT/02	Round Table	42	30



SL/OT/04	Octagon Table	32	30
SL/OT/05	Octagon Table	42	30

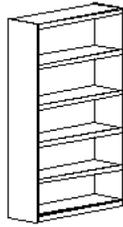


SL/ET/07	End table - all wood	18	32	18
SL/ET/08	End table - all wood	24	24	24
SL/ET/09	End table - all wood	24	32	24
SL/ET/10	End table - all wood	30	30	24

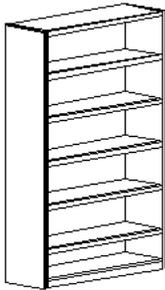


Standard Line

Bookcase:

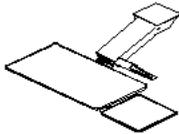


MODEL #	DESCRIPTION	DIMENSIONS (D"xL"xH")
SL/BC/01	Two Shelves	12 24 36
SL/BC/02	Three Shelves	12 24 48
SL/BC/03	Four Shelves	12 24 60
SL/BC/04	Five Shelves - center one fixed	12 24 72

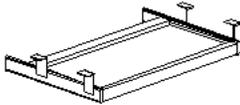


SL/BC/05	Two Shelves	12 30 36
SL/BC/06	Three Shelves	12 30 48
SL/BC/07	Four Shelves	12 30 60
SL/BC/08	Five Shelves - center one fixed	12 30 72

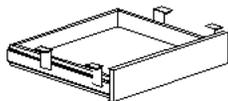
Accessories:



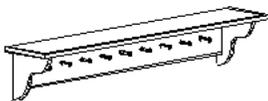
		(D"xL")
WE/JR/01	Adjustable Keyboard Tray	13 18
WE/JR/02	Adjustable Keyboard Tray	13 24



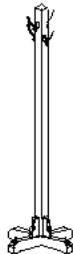
WE/KB/01	Wood Keyboard Drawer	13 24
WE/KB/02	Wood Keyboard Drawer	13 30



WE/PD/01	Pencil Drawer	16 18
WE/PD/02	Pencil Drawer	16 24
LD	Locks for Drawers are available	



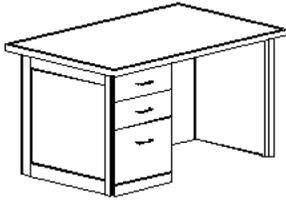
SL/CP/01	Coat Rack - Shelf	9 48 9
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SL/CT/01	Coat Tree	60" height
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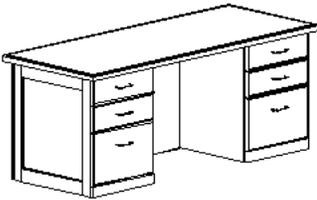
Executive Line

Desks:



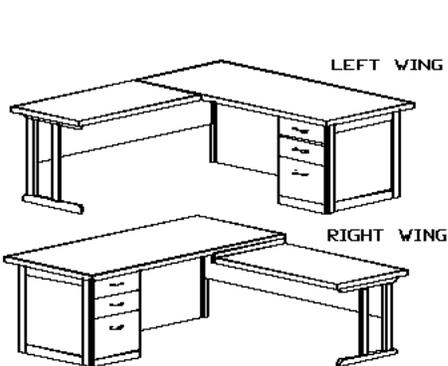
MODEL #	DESCRIPTION	DIMENSIONS (D"xL"xH")
EL/DK/01	Single Pedestal Desk-Right	30 48 30
EL/DK/02	Single Pedestal Desk-Left	30 48 30
EL/DK/03	Single Pedestal Desk-Right	30 60 30
EL/DK/04	Single Pedestal Desk-Left	30 60 30

Note: Keyboard and Pencil Drawers available, See page 11.



EL/DK/05	Double Pedestal Desk	30 60 30
EL/DK/06	Double Pedestal Desk	30 72 30
EL/DK/07	Double Pedestal Desk	24 60 30
EL/DK/08	Double Pedestal Desk	24 72 30

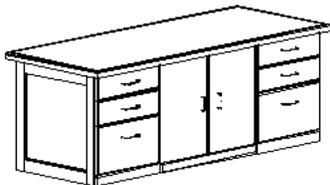
Note: Keyboard and Pencil Drawers available, See page 11.



EL/DK/09	Secretarial Desk (single pedestal) Right or Left Wing	30 66 30 24 42 30
EL/DK/10	Secretarial Desk (single pedestal) Right or Left Wing	30 72 30 24 42 30
EL/DK/11	Secretarial Desk (with 3" drop) Right or Left Wing	30 66 30 24 42 27
EL/DK/12	Secretarial Desk (with 3" dro) Right or Left Wing	30 72 30 24 42 27

STATE YOUR PREFERENCE FOR RIGHT OR LEFT WING

Note: Keyboard and Pencil Drawers available, See page 11.



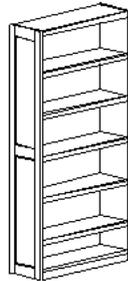
EL/CR/01	Credenza With Storage Cabinet	24 60 30
EL/CR/02	Credenza With Storage Cabinet	24 72 30
EL/CR/03	Credenza With Storage Cabinet	30 60 30
EL/CR/04	Credenza With Storage Cabinet	30 72 30

WE RECOMMEND THAT HALF MODESTY PANELS BE USED IF ANY WORK AREA IS AGAINST A WALL. For easy access to outlets

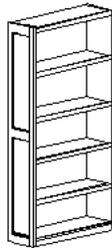
Note: Locks Available, See price list.

Executive Line

Bookcase:

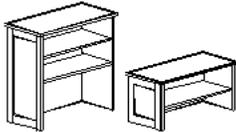


MODEL #	DESCRIPTION	DIMENSIONS (D"xL"xH")
EL/BC/01	Two Shelves	12 24 36
EL/BC/02	Three Shelves	12 24 48
EL/BC/03	Four Shelves	12 24 60
EL/BC/04	Five Shelves - center one fixed	12 24 72

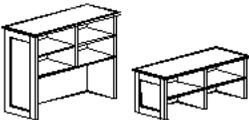


EL/BC/05	Two Shelves	12 30 36
EL/BC/06	Three Shelves	12 30 48
EL/BC/07	Four Shelves	12 30 60
EL/BC/08	Five Shelves - center one fixed	12 30 72

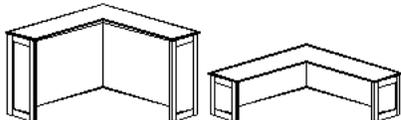
Hutches:



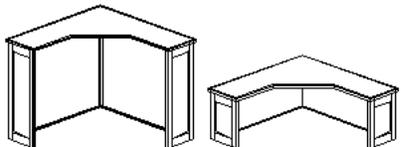
EL/HU/01	One Section	12 18 18
EL/HU/02	One Section	12 24 18
EL/HU/03	One Section	12 30 18
EL/HU/04	Two Section	12 36 18
EL/HU/05	Two Section	12 42 18
EL/HU/06	Two Section	12 48 18



EL/HU/07	One Section	12 18 36
EL/HU/08	One Section	12 24 36
EL/HU/09	One Section	12 30 36
EL/HU/10	Two Section	12 36 36
EL/HU/11	Two Section	12 42 36
EL/HU/12	Two Section	12 48 36



EL/HU/13	Corner L Shape	12D x 18H x 42L
EL/HU/14	Corner L Shape	12D x 36H x 42L
EL/HU/15	Corner L Shape	12D x 18H x 48L
L/HU/16	Corner L Shape	12D x 36H x 48L



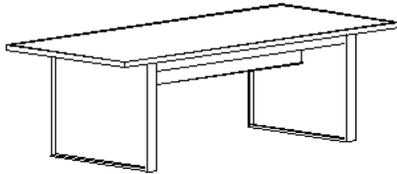
EL/HU/17	Corner Diagonal Shape	12D x 18H x 42L
EL/HU/18	Corner Diagonal Shape	12D x 36H x 42L
EL/HU/19	Corner Diagonal Shape	12D x 18H x 48L
48LEL/HU/20	Corner Diagonal Shape	12D x 36H x 48L

These Hutches can be attached to any Desk, Computer Table or Work Environment that you Order!

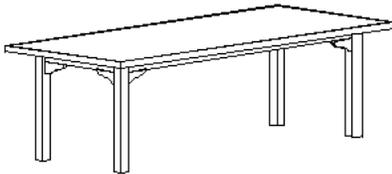
Executive Line

Tables:

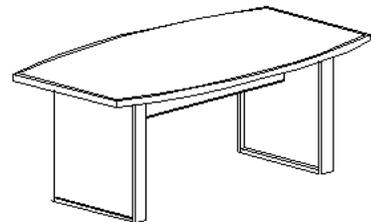
MODEL #	DESCRIPTION	DIMENSIONS (D"xL"xH")
EL/SE/01	Slab End Conference Table	30 60 30
EL/SE/02	Slab End Conference Table	30 72 30
EL/SE/03	Slab End Conference Table	30 84 30
EL/SE/04	Slab End Conference Table	30 96 30
EL/SE/05	Slab End Conference Table	36 60 30
EL/SE/06	Slab End Conference Table	36 72 30
EL/SE/07	Slab End Conference Table	36 84 30
EL/SE/08	Slab End Conference Table	36 96 30
EL/SE/09	Slab End Conference Table	42 60 30
EL/SE/10	Slab End Conference Table	42 72 30
EL/SE/11	Slab End Conference Table	42 84 30
EL/SE/12	Slab End Conference Table	42 96 30
EL/SE/13	Slab End Conference Table	48 60 30
EL/SE/14	Slab End Conference Table	48 72 30
EL/SE/15	Slab End Conference Table	48 84 30
EL/SE/16	Slab End Conference Table	48 96 30



EL/4L/01	4 Legged Table	30 60 30
EL/4L/02	4 Legged Table	30 72 30
EL/4L/03	4 Legged Table	30 84 30
EL/4L/04	4 Legged Table	30 96 30
EL/4L/05	4 Legged Table	36 60 30
EL/4L/06	4 Legged Table	36 72 30
EL/4L/07	4 Legged Table	36 84 30
EL/4L/08	4 Legged Table	36 96 30
EL/4L/09	4 Legged Table	42 60 30
EL/4L/10	4 Legged Table	42 72 30



EL/BS/01	Boat Shaped Table	40 72 30
EL/BS/02	Boat Shaped Table	44 84 30
EL/BS/03	Boat Shaped Table	48 96 30





Work Environments



Work Environments

Work Environments is our newest line. This new concept in furniture design will allow our customers to design their own workspace, in the comfort of their office, without waiting for a visit from our Service Representative and time consuming design development.

This new system is very flexible, and provides all options available for your choice. We have set up some of our most popular assemblies as individual models to illustrate the possibilities. These can be ordered as is with a single model number, in the same woods and finishes as our other products, see pages 14-21.

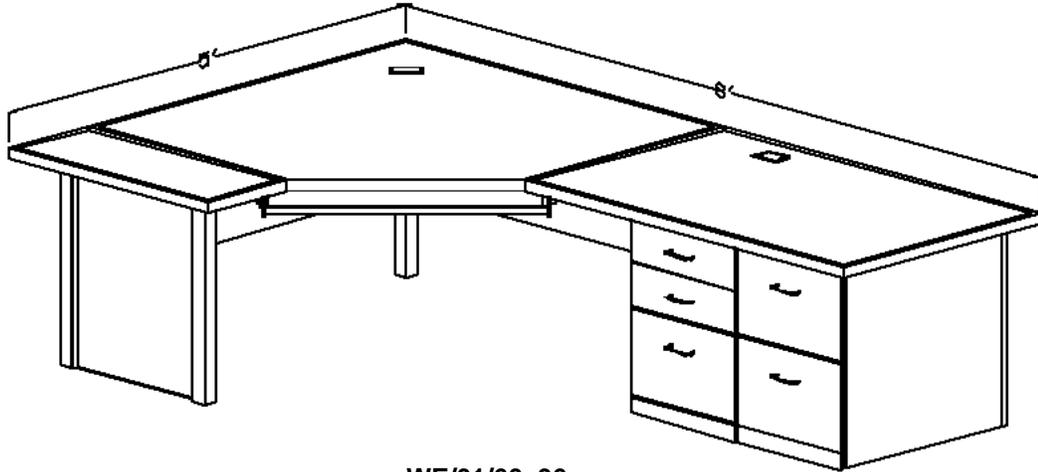
If these do not fit your needs, then be creative - design your own Work Environment by selecting from the component lists following the assembly designs.

See the Design Guide, which will help you with this process.

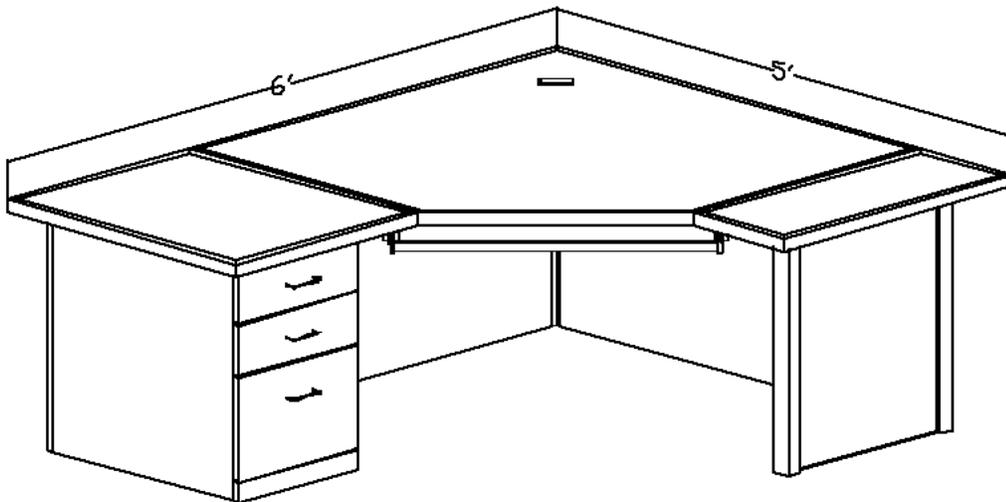
1. By measuring the space that is available to you, select the top size and configuration.
 - Do you want a straight run?
 - An L-shaped work surface?
 - Or a U-shaped work surface?
2. Choose from a variety of pedestals styles and locations.
 - Do you want one or more pedestals?
 - Which configuration?
 - Where would you like them?
 - Do you want an end panel or a computer leg at the end of the work space if you only want one pedestal?
 - Do you want a Pencil Drawer?
 - Want a keyboard?
 - Where do you want them located?
3. Modesty Panels
 - Do you want full height (27)?
 - Do you want half height (16)?
4. Hutch
 - Do you want one?
 - Where will it be located on your layout?
5. Wire Management
 - We offer grommets in standard locations in tops and modesty panels for wire access. Special grommet locations, and extra grommets must be specified at the time of order.

Standard Work Environments

The following illustrations are our standard Work Environments. We will allow you to change to what ever pedestals you want and where, what keyboard you would like. And suggest that where the Work Environment goes against the wall, you should request a half modesty panel for easy access to wall outlets.



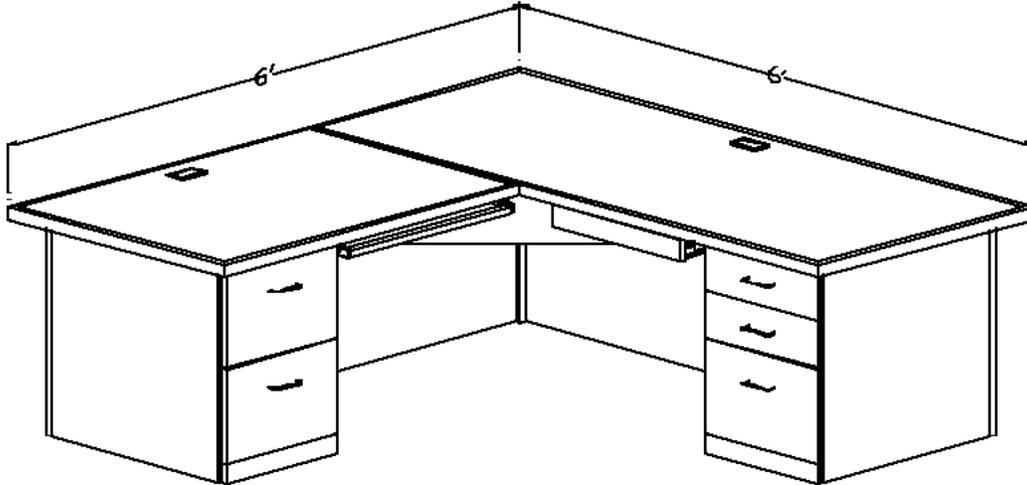
WE/01/60x96



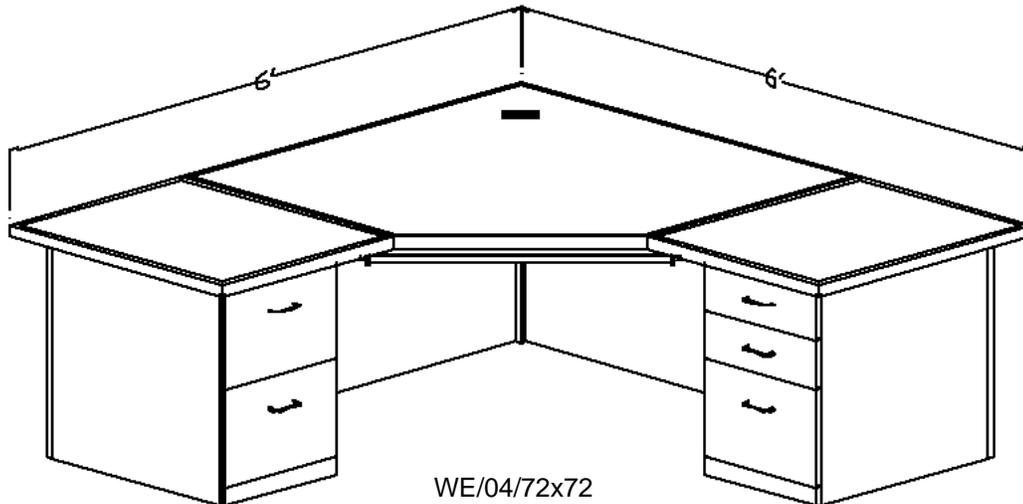
WE/02/72x60

Note: These Work Environments come in 24" Depth or 30" Depth.

Standard Work Environments



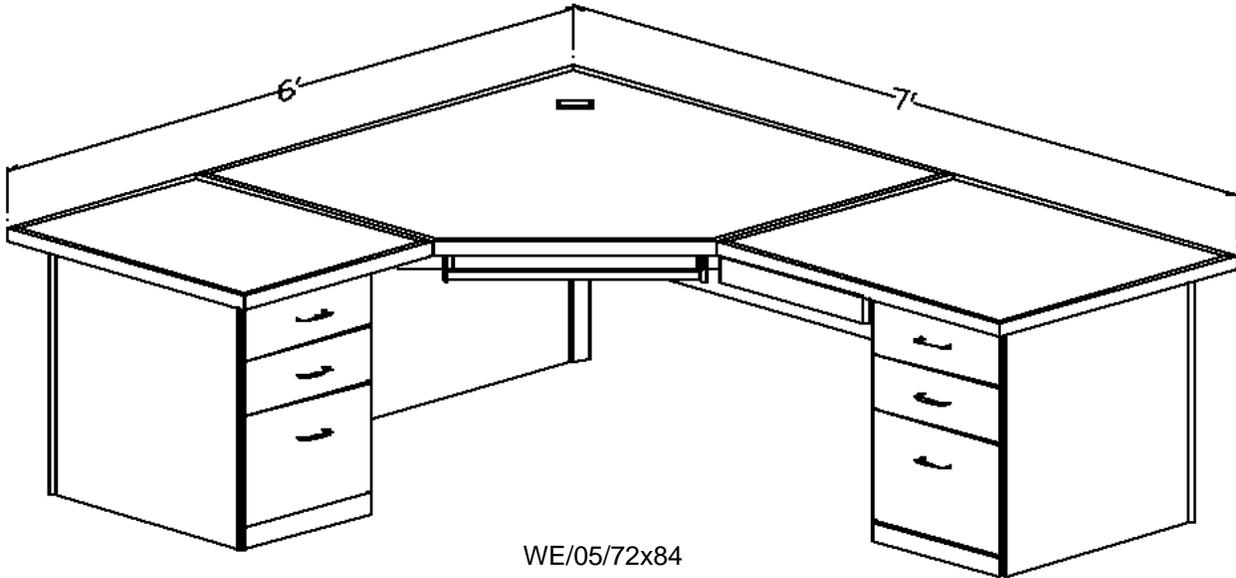
WE/03/72x72



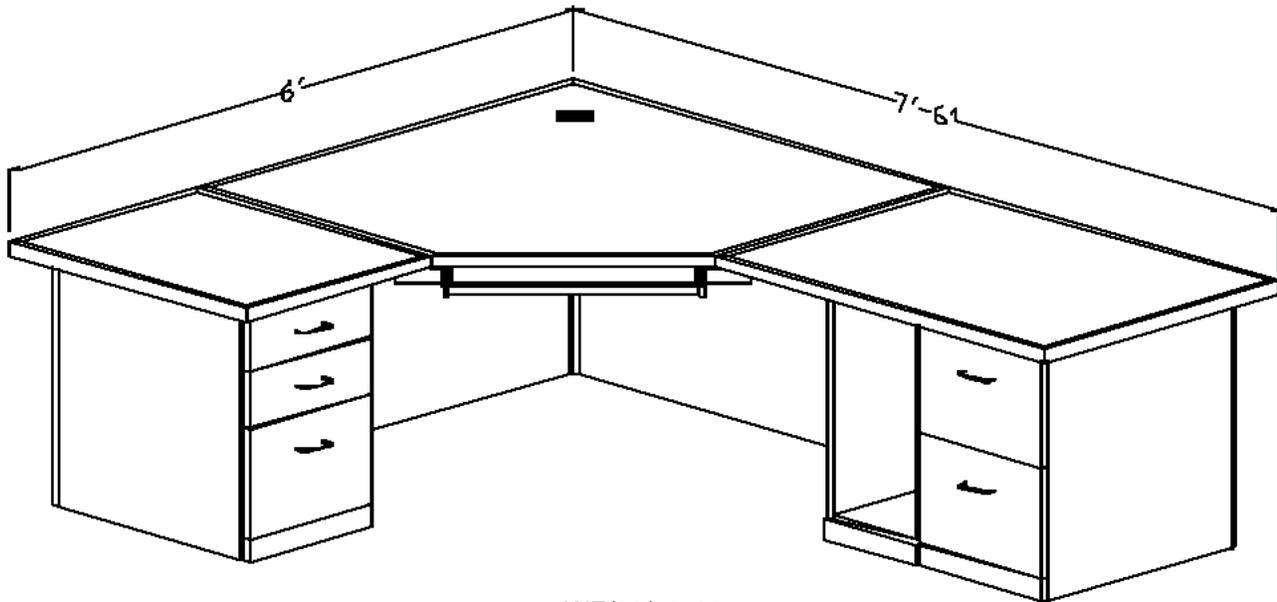
WE/04/72x72

Note: These Work Environments come in 24" Depth or 30" Depth.

Standard Work Environments



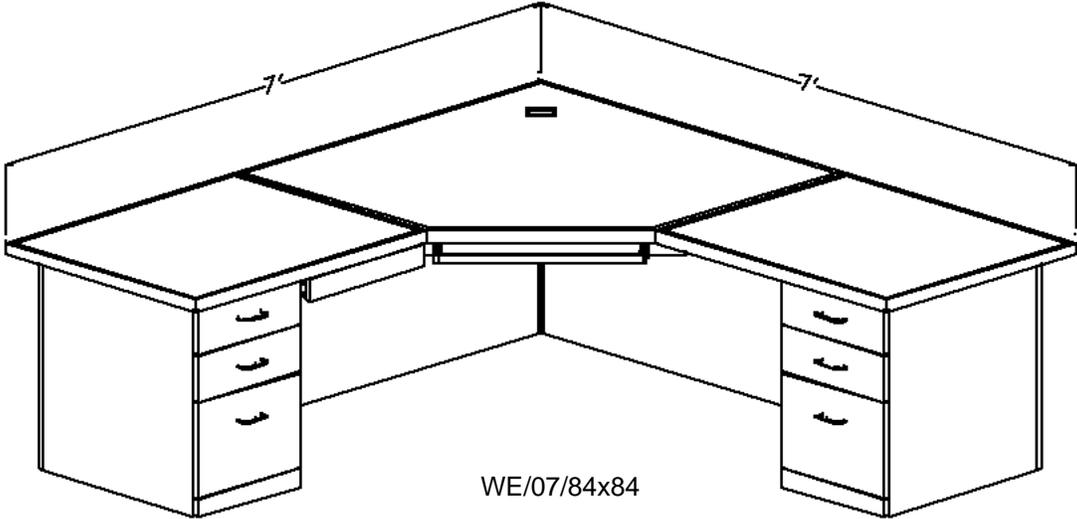
WE/05/72x84



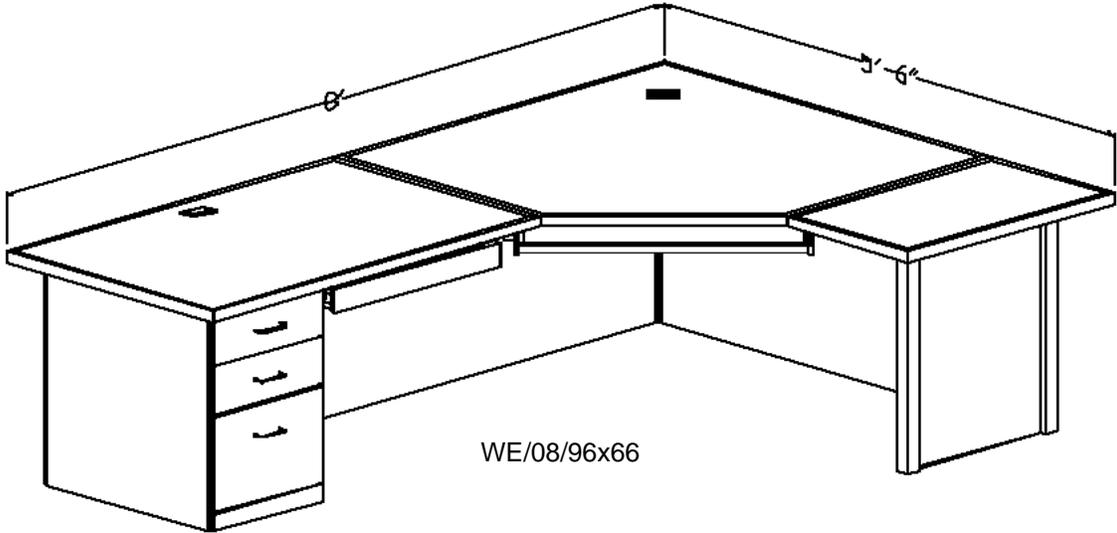
WE/06/72x90

Note: These Work Environments come in 24" Depth or 30" Depth.

Standard Work Environments



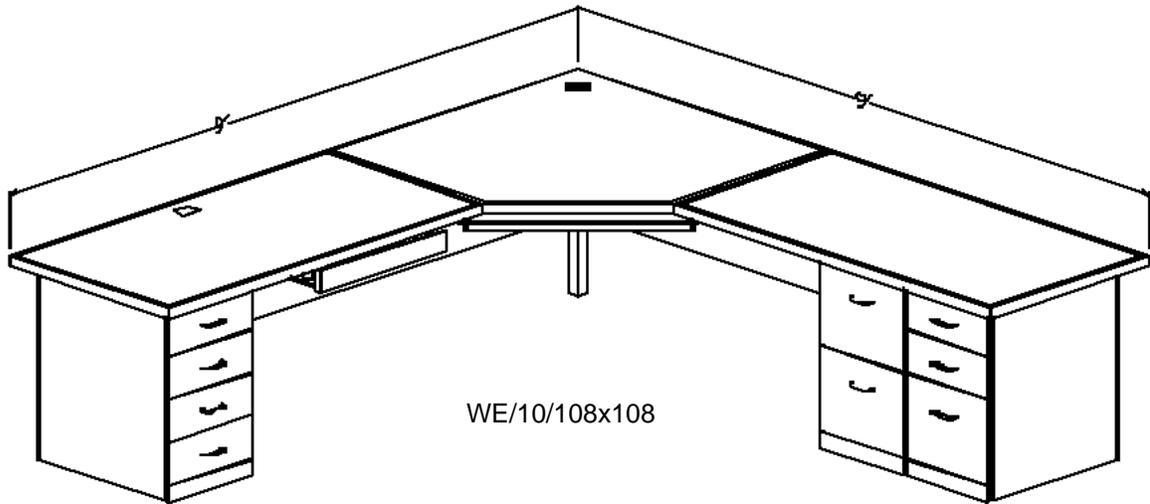
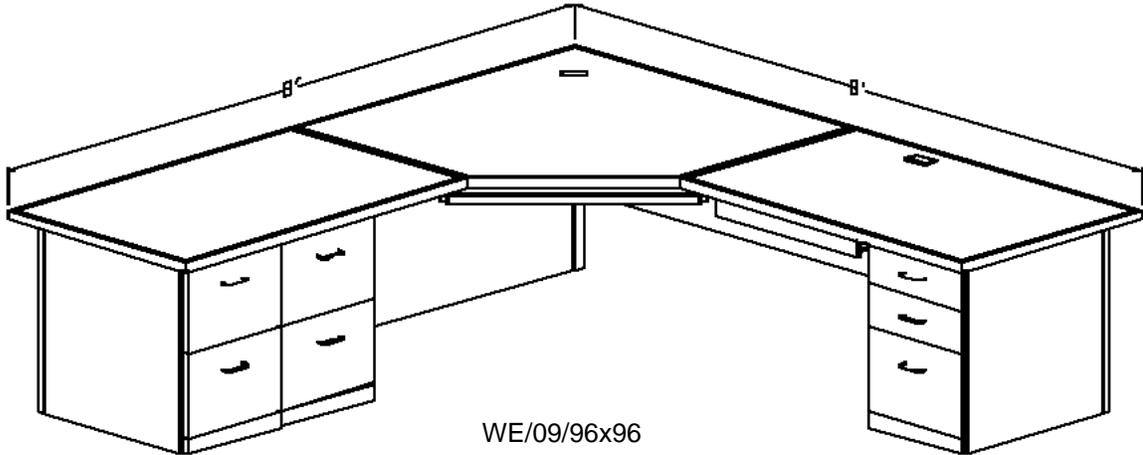
WE/07/84x84



WE/08/96x66

Note: These Work Environments come in 24" Depth or 30" Depth.

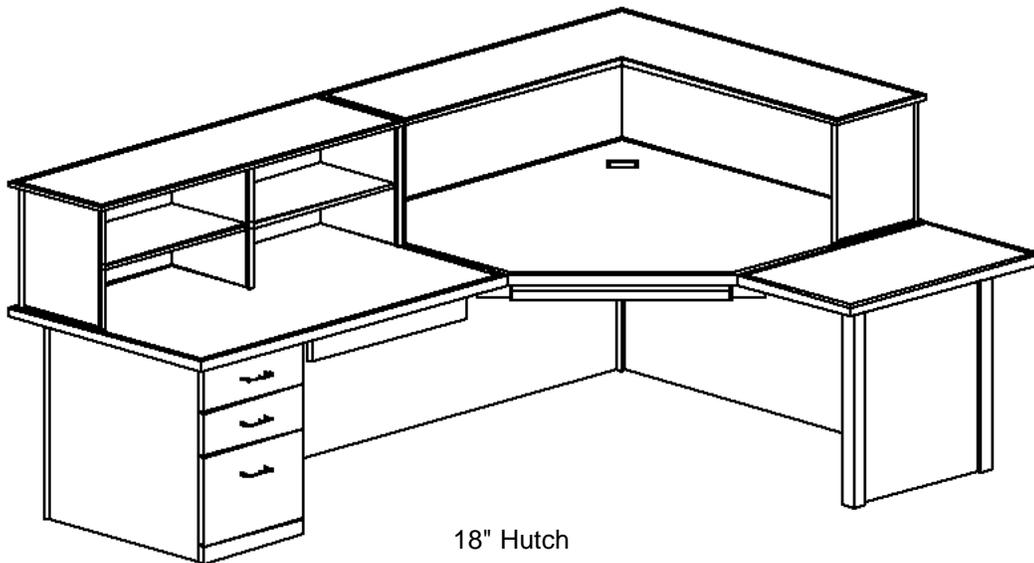
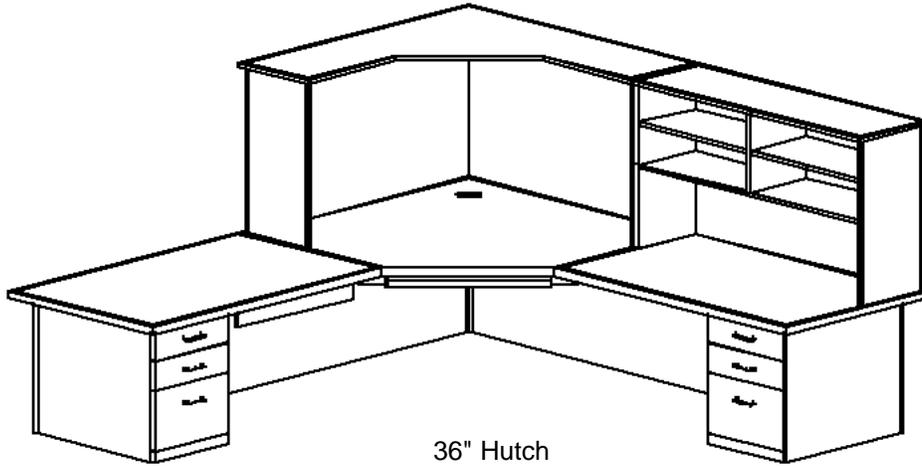
Standard Work Environments



Note: These Work Environments come in 24" Depth or 30" Depth.

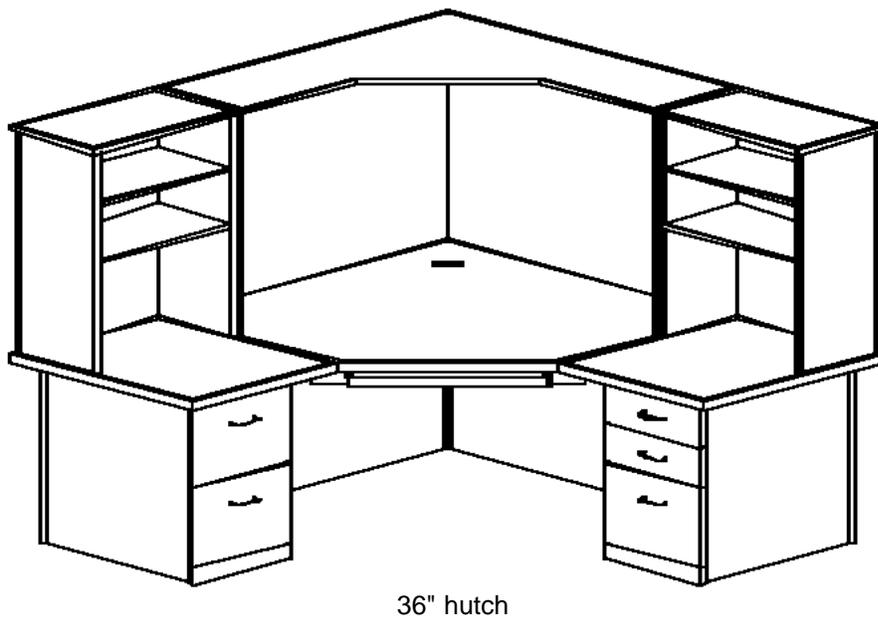
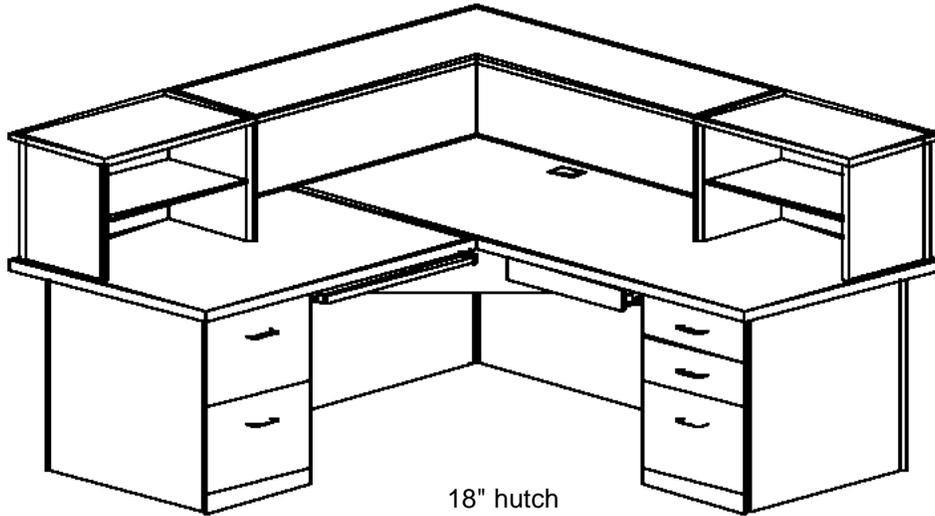
Standard Work Environments

Examples of hutches on previously shown Work Environments



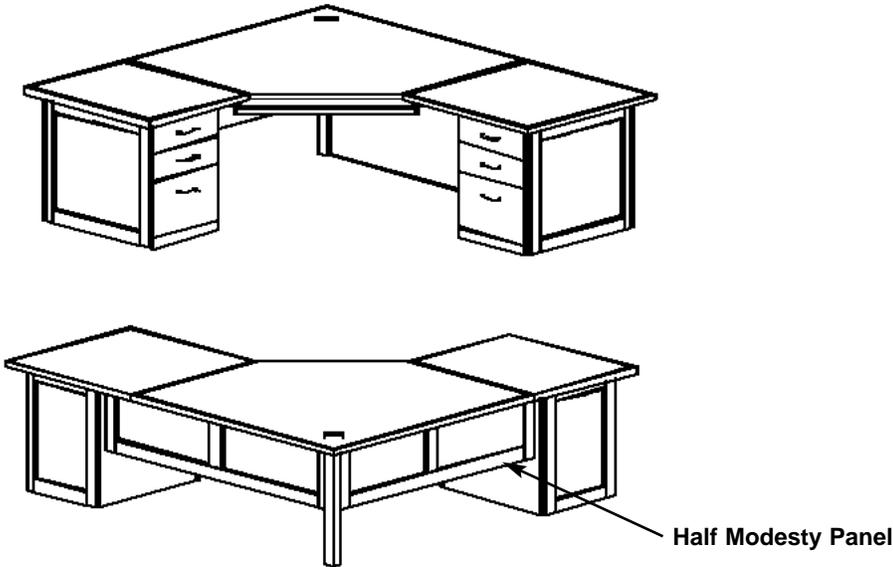
Standard Work Environments

Examples of hutches on previously shown Work Environments

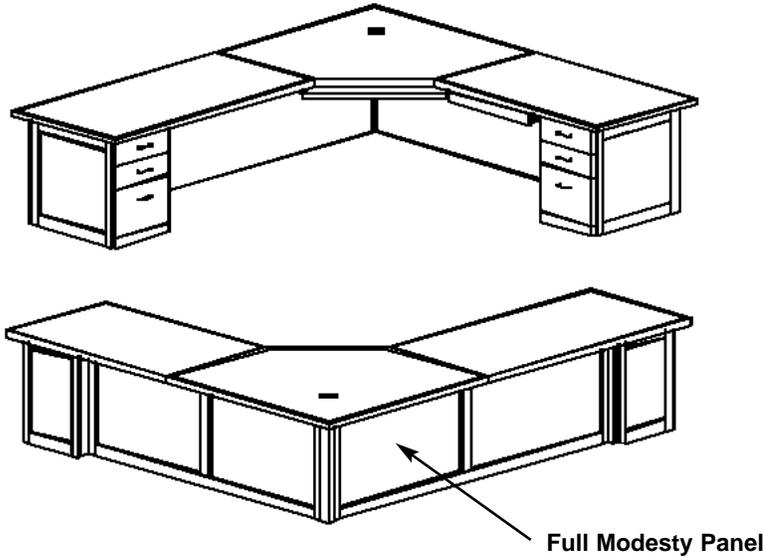


Executive Work Environments

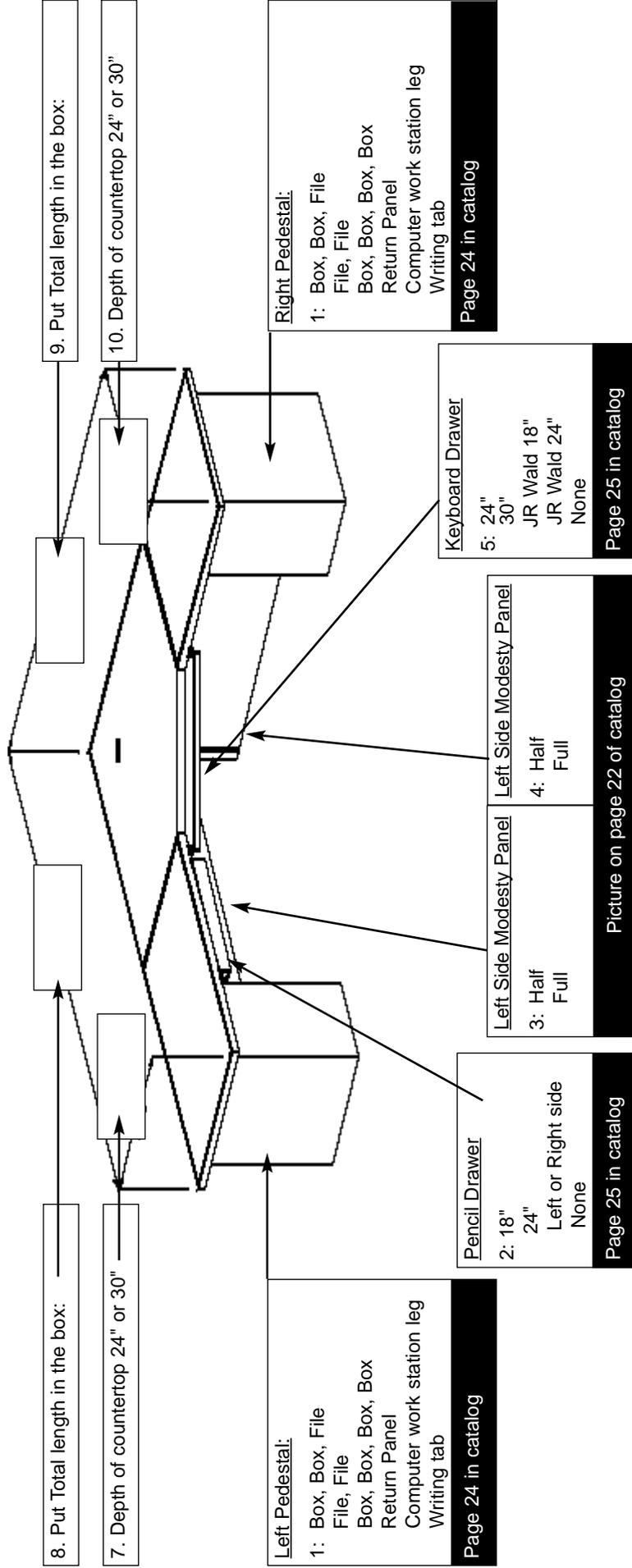
Examples of Executive Line Work Environments



Note: Notice we have full Modesty Panels and half Modesty Panels. We suggest that if an Work Enviroment is going against a wall, half Modesty Panels should be used for easy access to outlets.



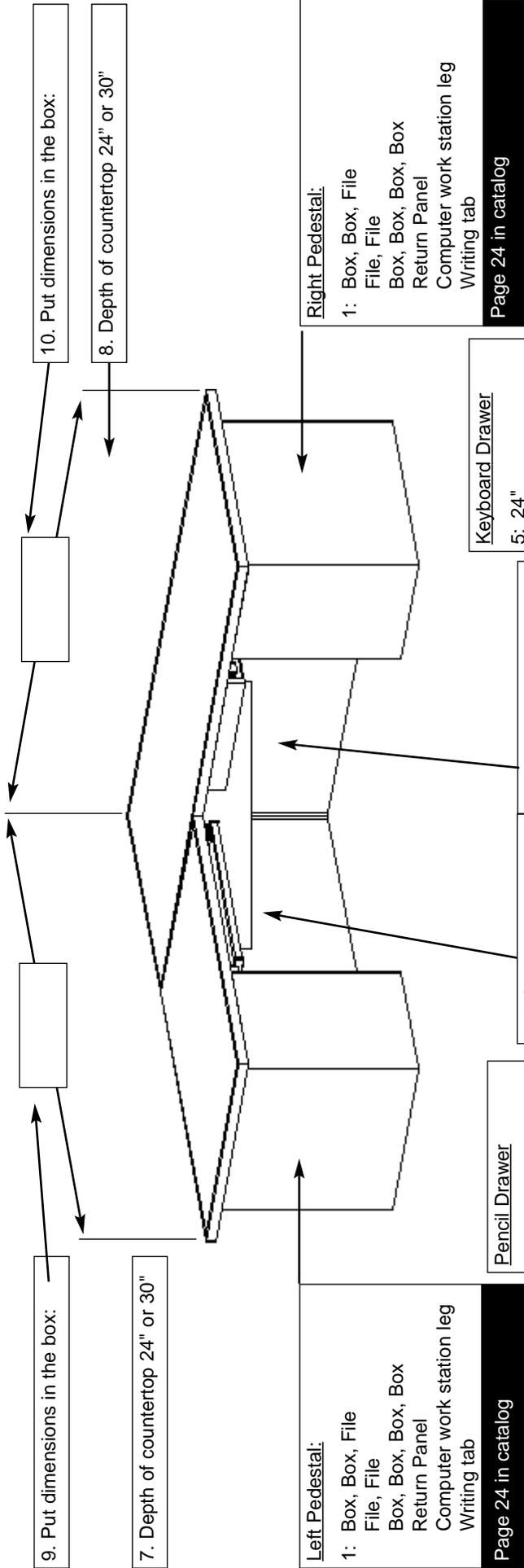
Design your own work environment



All 15 questions must be answered before we can build your environment

11: Standard line or Executive Line	
12: Do you want locks put on your pedestals	Yes or No
13: Wood Type: Birch --- Oak --- Cherry	
14: Finish: Clear --- Golden Oak --- Cherry --- Dark Walnut	
15: Would you like Hutches attached to this order:	Yes or NO (if no then stop here)
A: Corner Hutches	Yes or No (L shape or Diagonal shape) (18" high or 36" high)
B: Left side Hutches	Yes or No size to be determined (18" high or 36" high)
C: Right side Hutches	Yes or No size to be determined (18" high or 36" high)
Hutches on page 26 of the catalog	
Agency:	_____
Contact name:	_____
Address:	_____
Phone:	_____
Fax:	_____

Design your own work environment

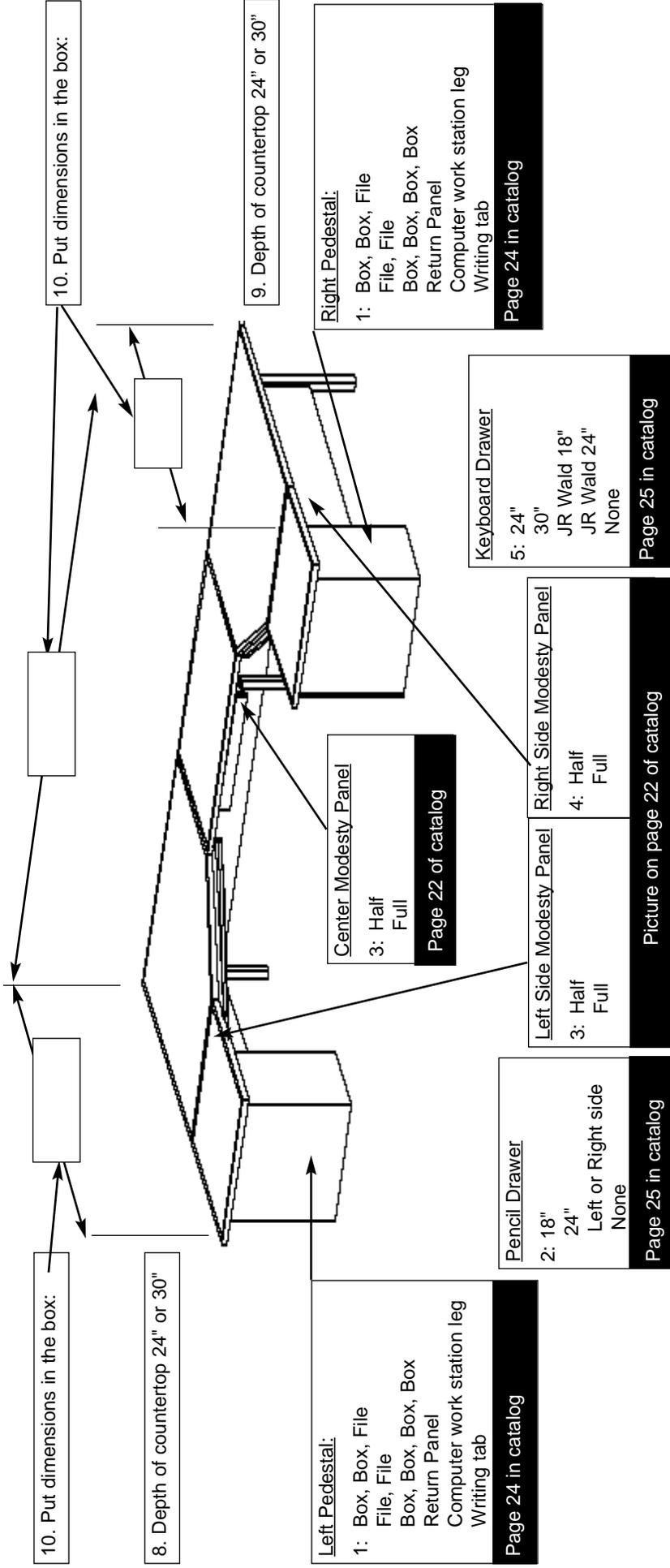


All 15 questions must be answered before we can build your environment

11: Standard line or Executive Line		
12: Do you want locks put on your pedestals	Yes or No	Yes or No
13: Wood Type:	Birch --- Oak --- Cherry	
14: Finish:	Clear --- Golden Oak --- Cherry --- Dark Walnut	
15: Would you like Hutches attached to this order:	Yes or NO (If no then stop here)	Hutches on page 26 of the catalog
A: Corner Hutches	Yes or No	(L shape or Diagonal shape) (18" high or 36" high)
B: Left side Hutches	Yes or No	size to be determined (18" high or 36" high)
C: Right side Hutches	Yes or No	size to be determined (18" high or 36" high)

Agency:	_____
Contact name:	_____
Address:	_____
Phone:	_____
Fax:	_____

Design your own work environment



Answer all 15 boxed questions

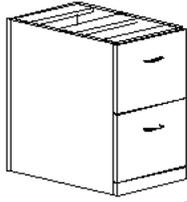
11: Standard line or Executive Line		
12: Do you want locks put on your pedestals	Yes or No	
13: Wood Type:	Birch --- Oak --- Cherry	
14: Finish:	Clear --- Golden Oak --- Cherry --- Dark Walnut	
15: Would you like Hutches attached to this order:	Yes or NO (If no then stop here)	
A: Corner Hutches	Yes or No	(L shape or Diagonal shape) (18" high or 36" high)
B: Left side Hutches	Yes or No	size to be determined (18" high or 36" high)
C: Right side Hutches	Yes or No	size to be determined (18" high or 36" high)

Hutches on page 26 of the catalog

Agency:	
Contact name:	
Address:	
Phone:	
Fax:	

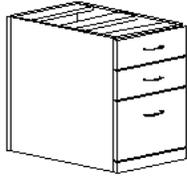
Work Environments Components (WE):

Pedestal Ordering Guide:



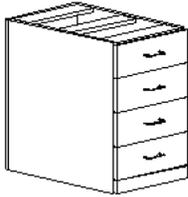
FILE/FILE

Unit	Pedestal Type	Wood	Stain
WE/PE/11	Standard Pedestal -16"w x 24"d x 28"h	/xx	/xx
WE/PE/21	Credenza Pedestal -16"w x 21"d x 28"h	/xx	/xx
WE/PE/31	Standard Legal -19"w x 24"d x 28"h	/xx	/xx
WE/PE/41	Credenza Legal -19"w x 21"d x 28"h	/xx	/xx



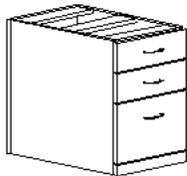
BOX/BOX/FILE

Unit	Pedestal Type	Wood	Stain
WE/PE/12	Standard Pedestal -16"w x 24"d x 28"h	/xx	/xx
WE/PE/22	Credenza Pedestal -16"w x 21"d x 28"h	/xx	/xx
WE/PE/32	Standard Legal -19"w x 24"d x 28"h	/xx	/xx
WE/PE/42	Credenza Legal -19"w x 21"d x 28"h	/xx	/xx



BOX/BOX/BOX/BOX

Unit	Pedestal Type	Wood	Stain
WE/PE/13	Standard Pedestal -16"w x 24"d x 28"h	/xx	/xx
WE/PE/23	Credenza Pedestal -16"w x 21"d x 28"h	/xx	/xx
WE/PE/33	Standard Legal -19"w x 24"d x 28"h	/xx	/xx
WE/PE/43	Credenza Legal -19"w x 21"d x 28"h	/xx	/xx

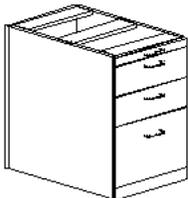


BOX/BOX/FILE

Unit	Pedestal Type	Wood	Stain
WE/PE/14	Standard Pedestal -16"w x 24"d x 28"h	/xx	/xx
WE/PE/24	Credenza Pedestal -16"w x 21"d x 28"h	/xx	/xx
WE/PE/34	Standard Legal -19"w x 24"d x 28"h	/xx	/xx
WE/PE/44	Credenza Legal -19"w x 21"d x 28"h	/xx	/xx

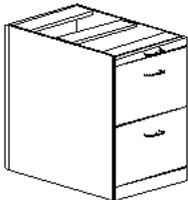
Note: this shorter pedestal only comes in Box/Box file.

This pedestal is for those who like the total height of their Desk, Work Environment or tables to 27"



BOX,BOX,FILE
W/TAB

Unit	Pedestal Type	Wood	Stain
BOX,BOX,FILE,TAB			
WE/PE/15	Standard Pedestal -16"w x 24"d x 28"h	/xx	/xx
WE/PE/25	Credenza Pedestal -16"w x 21"d x 28"h	/xx	/xx
WE/PE/35	Standard Legal -19"w x 24"d x 28"h	/xx	/xx
WE/PE/45	Credenza Legal -19"w x 21"d x 28"h	/xx	/xx



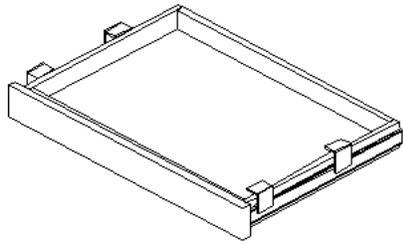
FILE,FILE
W/TAB

Unit	Pedestal Type	Wood	Stain
FILE,FILE,TAB			
WE/PE/14	Standard Pedestal -16"w x 24"d x 28"h	/xx	/xx
WE/PE/24	Credenza Pedestal -16"w x 21"d x 28"h	/xx	/xx
WE/PE/34	Standard Legal -19"w x 24"d x 28"h	/xx	/xx
WE/PE/44	Credenza Legal -19"w x 21"d x 28"h	/xx	/xx

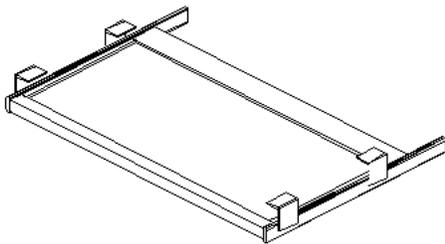
Note: Locks Available, See price list.

Work Environments Components (WE):

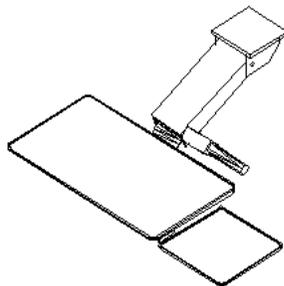
Pencil Drawer and Keyboard Tray Ordering Guide:



Unit	Pedestal Type	Wood	Stain
WE/PD/01	Pencil Drawer 16"d x 18"w	/xx	/xx
WE/PD/02	Pencil Drawer 16"d x 24"w	/xx	/xx



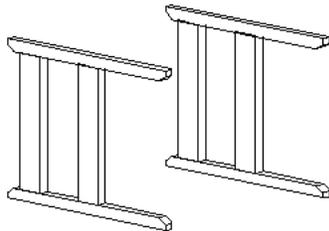
Unit		Wood	Stain
WE/KB/01	Keyboard drawer 12"d x 24"w	/xx	/xx
WE/KB/02	Keyboard drawer 12"d x 30"w	/xx	/xx



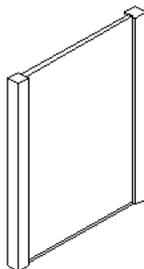
Unit			Metal
WE/JR/01	Adjustable Keyboard Tray 12"d x 18"w		
WE/JR/02	Adjustable Keyboard Tray 12"d x 24"w		

Note: The 24" Adjustable keyboard can only be used on a 30" Corner top.

Computer Workstation Legs Ordering Guide:



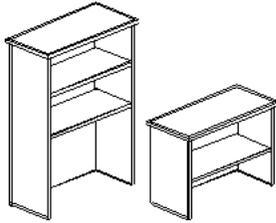
Unit	Leg Size	Wood	Stain
WE/CW/01	24"d x 28"h	/xx	/xx
WE/CW/02	22"d x 28"h	/xx	/xx
WE/CW/03	24"d x 25"h	/xx	/xx
WE/CW/04	22"d x 25"h	/xx	/xx



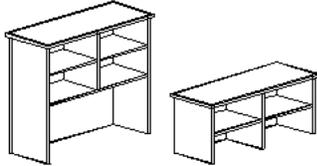
WE/EP/01	End Panel 24 x 30	/xx	/xx
WE/EP/02	End Panel 30 x 30	/xx	/xx

Work Environments Components (WE):

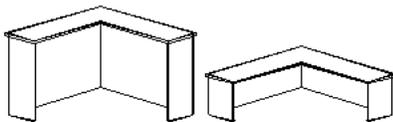
Hutch Ordering Guide:



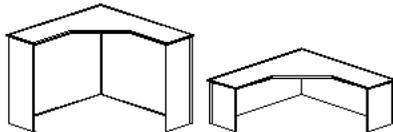
Model#	Description	Dimensions (D"xL"xH")
WE/HU/01	One Section	12 18 18
WE/HU/02	One Section	12 24 18
WE/HU/03	One Section	12 30 18
WE/HU/04	Two Section	12 36 18
WE/HU/05	Two Section	12 42 18
WE/HU/06	Two Section	12 48 18



WE/HU/07	One Section	12 18 18
WE/HU/08	One Section	12 24 18
WE/HU/09	One Section	12 30 18
WE/HU/10	Two Section	12 36 18
WE/HU/11	Two Section	12 42 18
WE/HU/12	Two Section	12 48 18

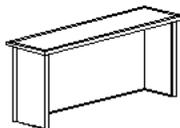


WE/HU/13	Corner L Shape	12D x 18H x 42L
WE/HU/14	Corner L Shape	12D x 36H x 42L
WE/HU/15	One Section	12D x 18H x 48L
WE/HU/16	Two Section	12D x 36H x 48L

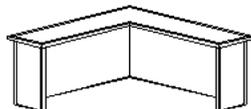


WE/HU/17	Corner Diagonal Shape	12D x 18H x 42L
WE/HU/18	Corner Diagonal Shape	12D x 36H x 42L
WE/HU/19	Corner Diagonal Shape	12D x 18H x 48L
WE/HU/20	Corner Diagonal Shape	12D x 36H x 48L

Secretarial Hutches:



Model#	Description	Dimensions (D"xL"xH")
WE/SH/01	One Section	6 18 12
WE/SH/02	One Section	6 24 12
WE/SH/03	One Section	6 30 12
WE/SH/04	Two Section	6 36 12
WE/SH/05	Two Section	6 42 12
WE/SH/06	Two Section	6 48 12



WE/SH/07	Corner L Shape	6 42 12
WE/SH/08	Corner L Shape	6 48 12

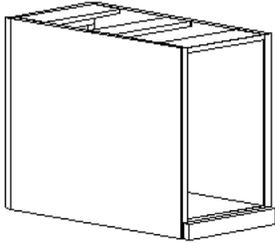
These Hutches can go on any Desk, Computer Table or Work Environment that you Order!

They can be added together in multiples for added length.

Work Environments Components (WE):

Computer Tower Box Ordering Guide:

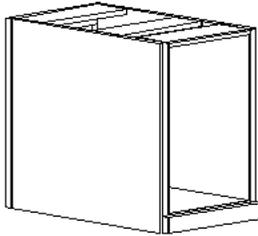
As shown these boxes are available for incorporation into any Work Environment with space to accommodate them, and may be used next to a pedestal, or as "stand alone" support for a desk top.



Unit
WE/TB/01

Size
12" wide, 10-1/2" inside

Note: this Tower Box is used under any 30" or larger top.

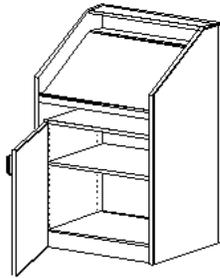


Unit
WE/TB/02

Size
12" wide, 10-1/2" inside

Note: this Tower Box is used under any 24" top.

Podium

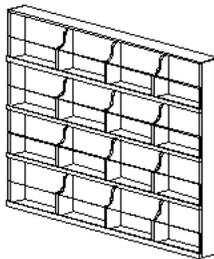


Unit
SL/PO/01

Description
Standard Podium

Size
21 x 25 x 48

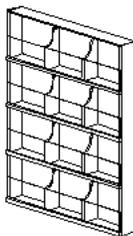
Literature Racks



Unit
SL/LR/01

Description
4 Tier Literature Rack

Size
4 x 48 x 48



SL/LR/02

3 Tier Literature Rack

4 x 32 x 48

SL/LR/03

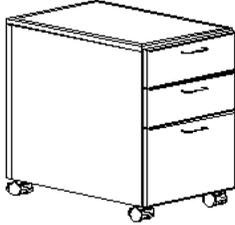
Single Tier Literature Rack

4 x 72 x 10

Work Environments Components (WE):

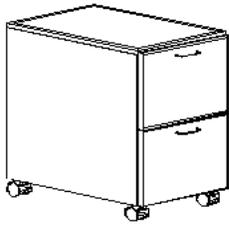
Mobile Pedestals Ordering Guide:

In addition to the fixed pedestals typically incorporated in our Standard and Work Environments office layouts, many of our customers have requested mobile pedestals, mounted on castors, which can be used in combination with computer or other tables, or as stand alone pieces.



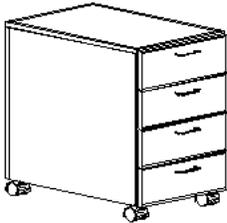
BOX/BOX/FILE

Unit	Pedestal Type	
WE/PE/17	Mobile Pedestal Standard Size-	16"W x 24"D
WE/PE/27	Mobile Pedestal Standard Size-	16"W x 21"D
WE/PE/37	Mobile Standard Legal Size -	19"W x 24"D
WE/PE/47	Mobile Credenza Legal Size-	19"W x 21"D



FILE/FILE

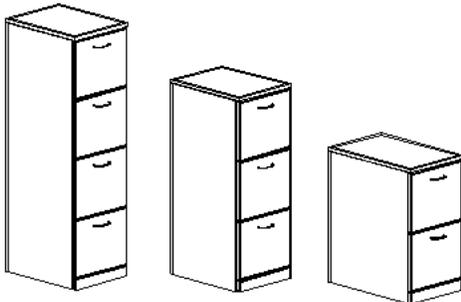
Unit	Pedestal Type	
WE/PE/18	Mobile Pedestal Standard Size-	16"W x 24"D
WE/PE/28	Mobile Pedestal Standard Size-	16"W x 21"D
WE/PE/38	Mobile Standard Legal Size -	19"W x 24"D
WE/PE/48	Mobile Credenza Legal Size-	19"W x 21"D



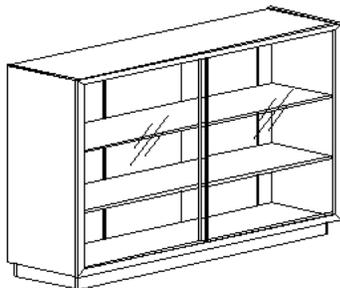
BOX/BOX/BOX/BOX

Unit	Pedestal Type	
WE/PE/19	Mobile Pedestal Standard Size-	16"W x 24"D
WE/PE/29	Mobile Pedestal Standard Size-	16"W x 21"D
WE/PE/39	Mobile Standard Legal Size -	19"W x 24"D
WE/PE/49	Mobile Credenza Legal Size-	19"W x 21"D

NOTE: Locks are available for pedestal drawers - Please see price list.



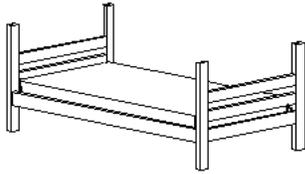
IF/FC/01	File Cabinet 2 drawer	16x21x29
IF/FC/02	File Cabinet 2 drawer	16x25x29
IF/FC/03	File Cabinet 3 drawer	16x21x42
IF/FC/04	File Cabinet 3 drawer	16x25x42
IF/FC/05	File Cabinet 4 drawer	16x21x55
IF/FC/06	File Cabinet 4 drawer	16x25x55



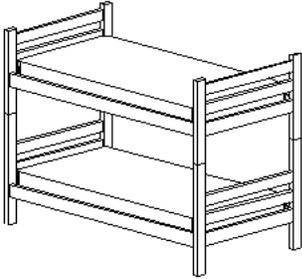
IF/DC/01	Display Case	20x73x55
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Institutional/Residential Furniture

Bunkbeds:



Unit	Description	Size
IF/BE/01	Single Bed	42x79x31



IF/BE/02	Double Bed	42x79x72
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Bureaus:

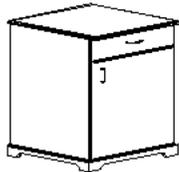


Unit	Description	Size
IF/BU/01	Single	24x24x36
IF/BU/02	Single	24x30x36



IF/BU/03	Double	24x36x36
IF/BU/04	Double	24x42x36
IF/BU/05	Double	24x48x36

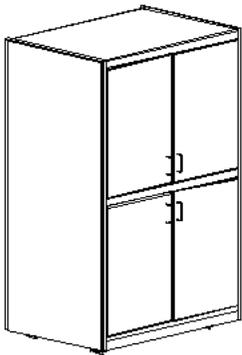
Nightstand:



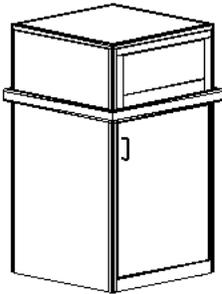
IF/NS/01	Nightstand	24x24x30
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Institutional/Residential Furniture

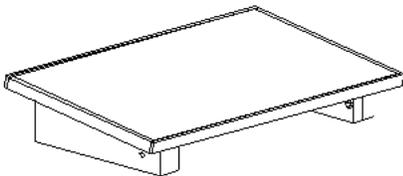
Accessories:



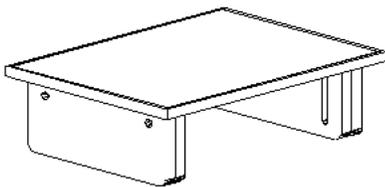
Unit	Description	Size D x W x H
IF/TV/01	TV / VCR Stand	24x34x60



IF/TR/01	Trash Receptacle with casters	20x20x42
IF/TR/02		20x20x44



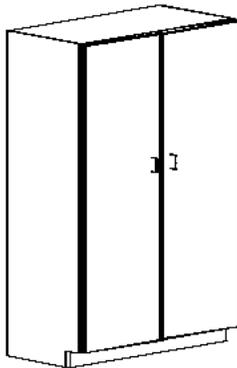
IF/FS/01	Adjustable Foot Stool	10x20x4
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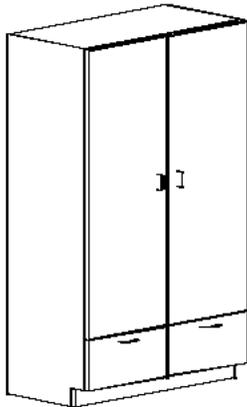
IF/MS/01	Adjustable Monitor Stand	12x16x6
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Institutional/Residential Furniture

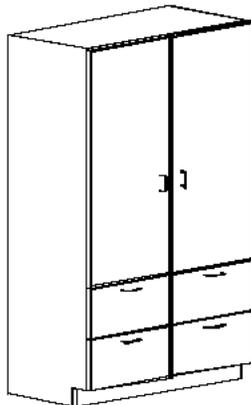
Wardrobes / Storage Cabinets:



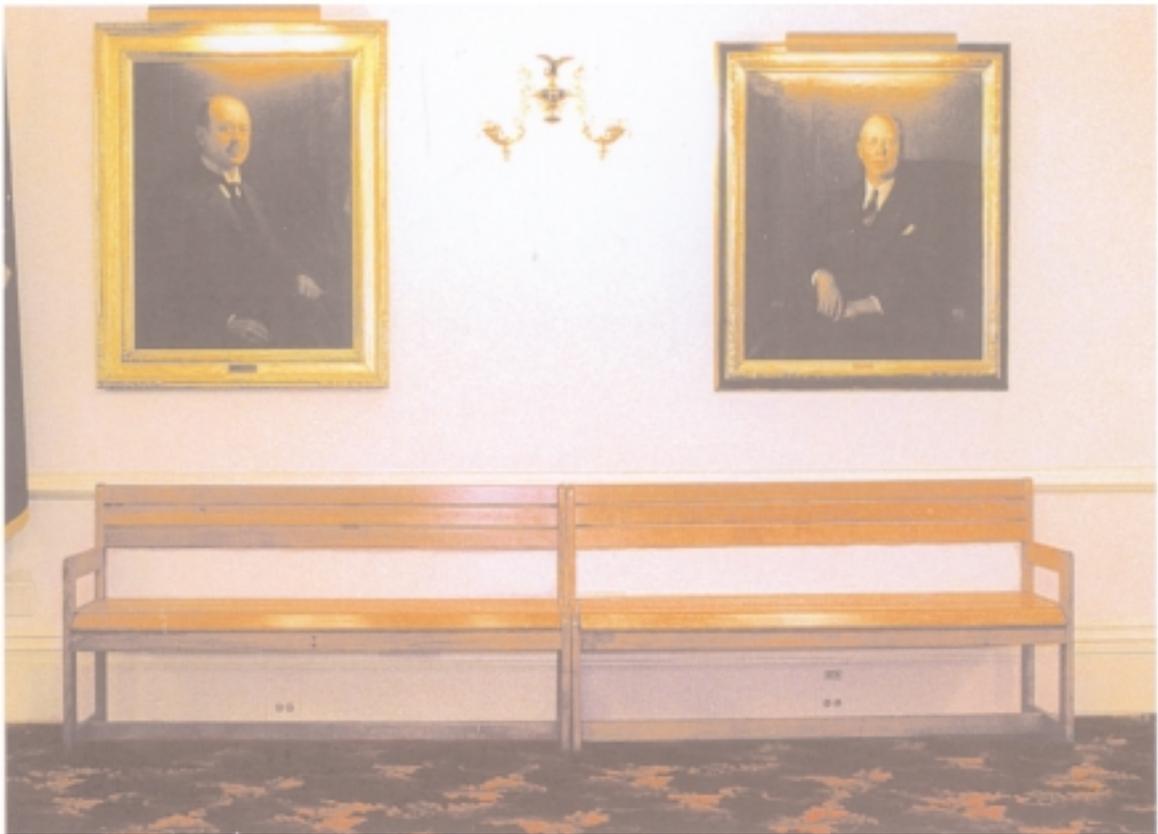
Unit	Description	Size D x W x H
IF/SC/01	Single Door	24x24x84
IF/SC/02	Double Door	24x36x84
IF/SC/03	Double Door	24x42x84
IF/SC/04	Double Door	24x48x84



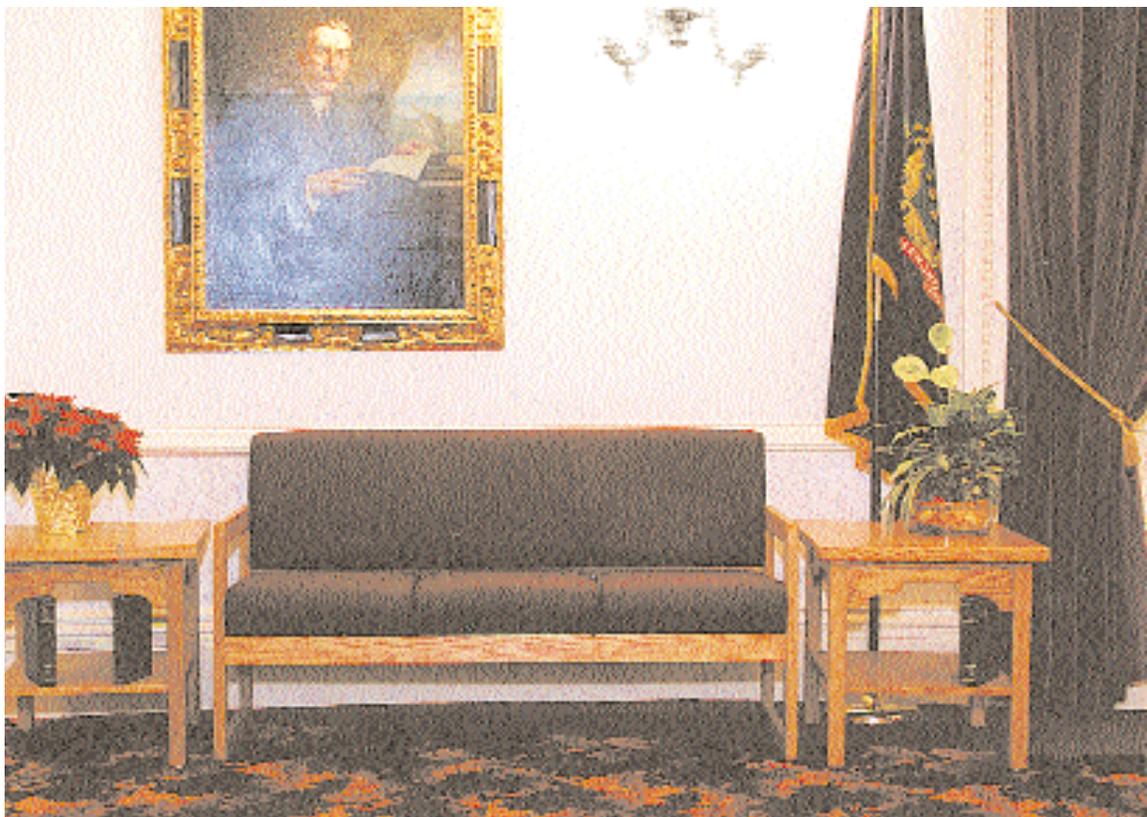
IF/SC/05	1 Door, 1 Drawer	24x24x84
IF/SC/06	2 Door, 2 Drawer	24x36x84
IF/SC/07	2 Door, 2 Drawer	24x42x84
IF/SC/08	2 Door, 2 Drawer	24x48x84



IF/SC/09	1 Door, 2 Drawer	24x24x84
IF/SC/10	2 Door, 4 Drawer	24x36x84
IF/SC/11	2 Door, 4 Drawer	24x42x84
IF/SC/12	2 Door, 4 Drawer	24x48x84



Bench Seating



Love Seat



SL/AL/01



SL/AL/02



SL/AL/03



SL/ST/01



SL/AL/04



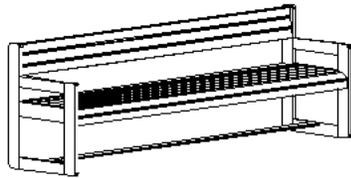
SL/ICF/01



SL/ST/05

SEATING

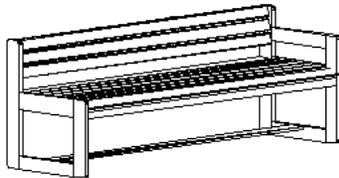
Accessories:



Unit	Description	Size D x W x H	Wood
IF/SB/01	Bench w/back	20x60x28	Ok/Ch/Br
IF/SB/02	Bench w/back	20x72x28	Ok/Ch/Br
IF/SB/03	Bench w/back	20x84x28	Ok/Ch/Br
IF/SB/04	Bench w/back	20x96x28	Ok/Ch/Br



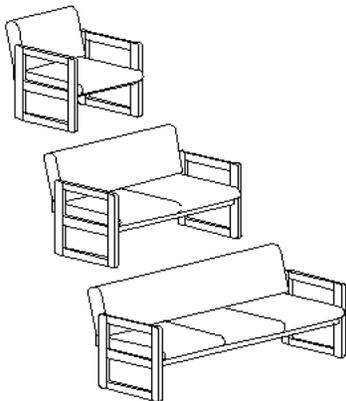
Unit	Description	Size D x W x H	Wood
IF/SB/05	Bench	20x60x18	Ok/Ch/Br
IF/SB/06	Bench	20x72x18	Ok/Ch/Br
IF/SB/07	Bench	20x84x18	Ok/Ch/Br
IF/SB/08	Bench	20x96x18	Ok/Ch/Br



Unit	Description	Size D x W x H	Wood
IF/SB/09	Bench	20x60x28	Ok/Ch/Br
IF/SB/10	Bench	20x72x28	Ok/Ch/Br
IF/SB/11	Bench	20x84x28	Ok/Ch/Br
IF/SB/12	Bench	20x96x28	Ok/Ch/Br

These benches can go end to end to get additional lengths.

All benches are made out of solid Hardwood



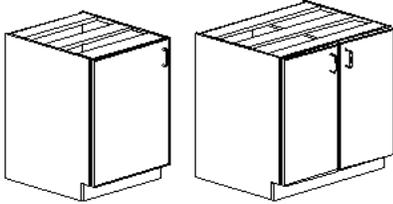
WE/CH/01	Sledbase conference chair with arms
WE/CH/02	Sledbase conference chair with no arms
WE/CH/03	Sledbase Bench 42" with no arms
WE/CH/04	Sledbase Bench 42" with arms
WE/CH/05	Sledbase Bench 60" with no arms
WE/CH/06	Sledbase Bench 60" with arms

**Fabric Swatches are available
Contact customer service at 1-800-770-2268**

Base Cabinets

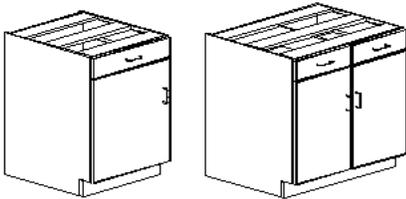
Choose your Depth & Height and then find your lengths with the item numbers

Unit	Depth 24" Description	Size D x W x H	Height 34 or 36 Wood
IF/BC/01	C.D.O. 1 DOOR	_ x 09 x _	Ok/Ch/Br
IF/BC/02	C.D.O. 1 DOOR	_ x 12 x _	Ok/Ch/Br
IF/BC/03	C.D.O. 1 DOOR	_ x 15 x _	Ok/Ch/Br
IF/BC/04	C.D.O. 1 DOOR	_ x 18 x _	Ok/Ch/Br
IF/BC/05	C.D.O. 1 DOOR	_ x 21 x _	Ok/Ch/Br
IF/BC/06	C.D.O. 1 DOOR	_ x 24 x _	Ok/Ch/Br
IF/BC/07	C.D.O. 2 DOOR	_ x 27 x _	Ok/Ch/Br
IF/BC/08	C.D.O. 2 DOOR	_ x 30 x _	Ok/Ch/Br
IF/BC/09	C.D.O. 2 DOOR	_ x 33 x _	Ok/Ch/Br
IF/BC/10	C.D.O. 2 DOOR	_ x 36 x _	Ok/Ch/Br
IF/BC/11	C.D.O. 2 DOOR	_ x 39 x _	Ok/Ch/Br
IF/BC/12	C.D.O. 2 DOOR	_ x 42 x _	Ok/Ch/Br
IF/BC/13	C.D.O. 2 DOOR	_ x 45 x _	Ok/Ch/Br
IF/BC/14	C.D.O. 2 DOOR	_ x 48 x _	Ok/Ch/Br



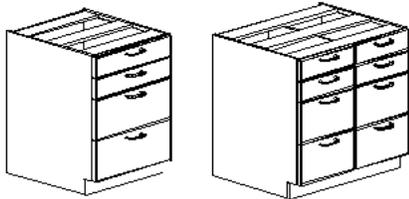
WITH TWO ADJUSTABLE SHELVES.

IF/BC/15	C.D.D. 1 DOOR	_ x 09 x _	Ok/Ch/Br
IF/BC/16	C.D.D. 1 DOOR	_ x 12 x _	Ok/Ch/Br
IF/BC/17	C.D.D. 1 DOOR	_ x 15 x _	Ok/Ch/Br
IF/BC/18	C.D.D. 1 DOOR	_ x 18 x _	Ok/Ch/Br
IF/BC/19	C.D.D. 1 DOOR	_ x 21 x _	Ok/Ch/Br
IF/BC/20	C.D.D. 1 DOOR	_ x 24 x _	Ok/Ch/Br
IF/BC/21	C.D.D. 2 DOOR	_ x 27 x _	Ok/Ch/Br
IF/BC/22	C.D.D. 2 DOOR	_ x 30 x _	Ok/Ch/Br
IF/BC/23	C.D.D. 2 DOOR	_ x 33 x _	Ok/Ch/Br
IF/BC/24	C.D.D. 2 DOOR	_ x 36 x _	Ok/Ch/Br
IF/BC/25	C.D.D. 2 DOOR	_ x 39 x _	Ok/Ch/Br
IF/BC/26	C.D.D. 2 DOOR	_ x 42 x _	Ok/Ch/Br
IF/BC/27	C.D.D. 2 DOOR	_ x 45 x _	Ok/Ch/Br
IF/BC/28	C.D.D. 2 DOOR	_ x 48 x _	Ok/Ch/Br

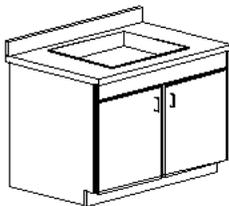


WITH ONE ADJUSTABLE SHELF IN LOWER COMPARTMENT OF CABINET.

IF/BC/29	C.D.W. 4 DRAWERS	24 x 18 x _	Ok/Ch/Br
IF/BC/30	C.D.W. 8 DRAWERS	24 x 24 x _	Ok/Ch/Br
IF/BC/31	C.D.W. 8 DRAWERS	24 x 30 x _	Ok/Ch/Br



DRAWERS ONLY.

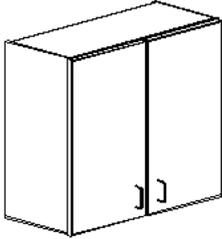


IF/BC/32	SINK BASE	24 x 36 x _	Ok/Ch/Br
IF/BC/33	SINK BASE	24 x 48 x _	Ok/Ch/Br
IF/BC/34	HANDICAP SINK BASE	24 x 36 x _	Ok/Ch/Br
IF/BC/35	HANDICAP SINK BASE	24 x 48 x _	Ok/Ch/Br

TOP NOT INCLUDED IN PRICING.

All Base cabinets are also available 30" deep on a special order basis

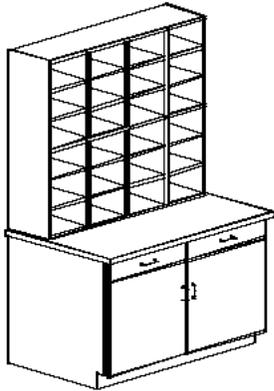
Wall Cabinets



Unit	Description	Depth	Height	Wood
		12"	30"	
		Size D x W x H		
IF/WC/01	WALL CAB. 1 DOOR	12 x 09 x _		Ok/Ch/Br
IF/WC/02	WALL CAB. 1 DOOR	12 x 12 x _		Ok/Ch/Br
IF/WC/03	WALL CAB. 1 DOOR	12 x 15 x _		Ok/Ch/Br
IF/WC/04	WALL CAB. 1 DOOR	12 x 18 x _		Ok/Ch/Br
IF/WC/05	WALL CAB. 1 DOOR	12 x 21 x _		Ok/Ch/Br
IF/WC/06	WALL CAB. 1 DOOR	12 x 24 x _		Ok/Ch/Br
IF/WC/07	WALL CAB. 2 DOOR	12 x 27 x _		Ok/Ch/Br
IF/WC/08	WALL CAB. 2 DOOR	12 x 30 x _		Ok/Ch/Br
IF/WC/09	WALL CAB. 2 DOOR	12 x 33 x _		Ok/Ch/Br
IF/WC/10	WALL CAB. 2 DOOR	12 x 36 x _		Ok/Ch/Br
IF/WC/11	WALL CAB. 2 DOOR	12 x 39 x _		Ok/Ch/Br
IF/WC/12	WALL CAB. 2 DOOR	12 x 42 x _		Ok/Ch/Br
IF/WC/13	WALL CAB. 2 DOOR	12 x 45 x _		Ok/Ch/Br
IF/WC/14	WALL CAB. 2 DOOR	12 x 48 x _		Ok/Ch/Br

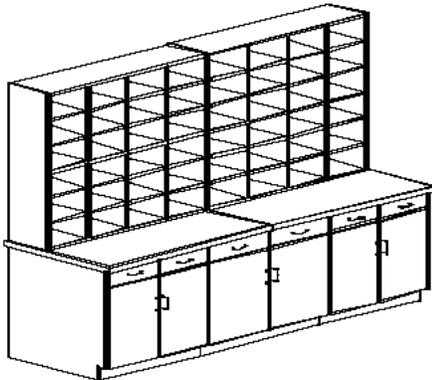
WITH TWO ADJUSTABLE SHELVES.

Mail Center



Unit	Description	Size D x W x H	Wood
IF/MC/01	Mail Sorter	12 x 48 x 48	Ok/Ch/Br

BASE CABINET MAY BE SELECTED FROM PREVIOUS PAGE, OR UNIT MAY BE WALL MOUNTED.



IF/MC/02	Mail Sorter	12 x 96 x 48	Ok/Ch/Br
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BASE CABINET MAY BE SELECTED FROM PREVIOUS PAGE, OR UNIT MAY BE WALL MOUNTED.

Base Cabinets sold separately



